

**Jharkhand Agency for Promotion of Information Technology**  
**Ground Floor, Engineers Hostel-II, (Near Golchakkar) Dhurwa, Ranchi-**  
**834004**

**(An Autonomous Organization under Department of Information Technology,  
Govt. of Jharkhand)**

**THIRD MEETING OF BOARD OF DIRECTORS**

The meeting of Board of Directors of the Jharkhand Agency for Promotion of Information Technology (JAP-IT) was held on 3<sup>rd</sup> April, 2006 at 14.00 hours under the Chairmanship of Hon'ble Chief Minister of Jharkhand.

The following members of the Board of Directors were present:

1. Shri Arjun Munda, Hon'ble Chief Minister of Jharkhand and Chairman.
2. Shri M.K. Mandal, Chief Secretary, Jharkhand and Member.
3. Shri R.S. Sharma, Principal Secretary, Department of I.T. cum Chief Executive Officer, JAP-IT and Member Secretary.
4. Shri Mukhtar Singh, Principal Secretary, Finance Department and Member.
5. Shri S.K. Barnwal, Director, Department of I.T. and Member.

The Board of Directors discussed the various Agenda Items (attached as Annexure-I to the proceedings) and adopted the following resolutions:

## RESOLUTION

### Agenda item no.1 : Confirmation of Proceedings of Board of Directors' Meeting.

After Detailed discussion, the Board confirmed the minutes of Board of Directors' meeting of JAP-IT held on 14.12.2004.

The Board also accorded its approval to the compliance report on the proceedings of Board of Directors' Meeting of 14.12.2004

### Agenda item no.- 2 : Approval of Financial audited accounts of Jharkhand Agency for Promotion of Information technology for the Financial Year 2004-05.

Financial Audited Accounts of Jharkhand Agency for Promotion of Information technology were discussed and approved by the Board of Directors'.

### Agenda item no.: 3 Review of the Activities of JAP-IT

The activities of the JAP-IT placed before the Board was thoroughly discussed. The Board observed that JAP-IT should be a self- sustainable Organization. It was also discussed that JAP-IT should be manned by qualified, skilled and able personnel (Viz. Chief Executive Officer, Project officers, System Analyst, Programmers, Hardware Specialist, Programming Assistants etc.) whose services may not be available at Government's pay scale. Board resolved that as decided in the earlier Board meeting (14.12.04), the pay scales of professional officers and employees be made free and flexible and the appointments be made through a search/selection committee, which will decide and recommend suitable persons as also their remuneration. These Posts will be filled on a contract basis for an initial period of two years.

The above process will be adopted for both Phase- I (Basic Core Group of the JAP-IT) and Phase – II (Temporary and project specific).

**Agenda item no. : 4 Approval of Panel for operation of Bank accounts (Joint or single) of JAP-IT as per regulation of Chapter-8 Para- 37.**

The Board discussed the matter and approved the proposal of Panel for Bank operations consisting of following :

1. Chief Executive Officer, JAP-IT.
2. Financial Controller, JAP-IT.
3. O.S.D. JAP-IT.
4. Project Officer, JAP-IT.
5. Administrative Cum Accounts officer, JAP-IT.

It also approved ,

**stage- 1** whereby withdrawals without limit will be made jointly by Chief Executive officer JAP-IT and any one of the following :

- (1) Financial Controller, JAP-IT.
- (2) O.S.D., JAP-IT.
- (3) Project Officer, JAP-IT.
- (4) Administrative Cum Accounts Officer, JAP-IT, and

**Stage- 2** Whereby the withdrawals with limit up to Rs. 25,000/- (Twenty five Thousand only) will be made by any two of the following :

- (1) Financial Controller, JAP-IT.
- (2) O.S.D., JAP-IT.
- (3) Project Officer, JAP-IT.

**Agenda item no.- 5: Principal Secretary, Department of Information Technology, Government of Jharkhand to be officer C.E.O. of JAP-IT.**

The proposal was discussed and deferred.

**Agenda Item no.- 6 : Discussion and approval of manpower requirement.**

**(I) Creation of Post of Additional Chief executive Officer.**

Since the proposal on Agenda – 5 was deferred this proposal was also deferred.

**(II) Creation of Post of Officer on Special Duty.**

The Board discussed and accorded its approval to the creation of Post of Officer on Special Duty from retrospective effect i.e. from the date Shri Sumant Kr. Sinha, joined as officer on Special Duty, JAP-IT.

**(III) Creation of Post of Assistants**

The Board accorded its approved to the creation of two post of Assistants in the Pay scale at par with Assistants in Govt. Department. They will be appointed on contract for an initial period of two years.

**(IV) Contractual Appointment for an initial period of three years.**

The proposal was deferred for further decision

**Agenda Item no.- 7 : Honorarium to Financial Controller**

The Board discussed and sanctioned the honorarium at the rate of 10% of basic pay ( Pay including D.A. Pay) up to a maximum of Rs. 1000/- (One Thousand) to Financial Controller of JAP-IT.

**Agenda item no. – 8 : Financial power for sanction and to incur expenditure on any of the items/ Services at each time required by Agency.**

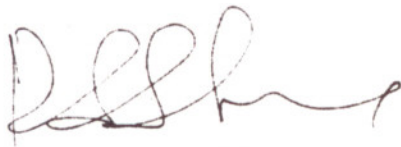
The Board discussed and resolved that financial powers of Chief Executive officer of JAP-IT for sanction and to incur expenditure on any of the items/service be enhanced from Rs. 2.00 lakh to Rs. 10.00 lakh. The earlier resolution taken on 14.12.04 on this matter stands amended accordingly.

**Agenda item no.- 9 Miscellaneous, if any by the approval of Chairman.**

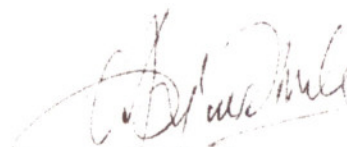
The Board discussed and accorded its approval to the creation of two posts of Security Guard and two posts of Sweepers. These posts will be filled through outsourcing.

The Meeting ended with a vote of thanks to the Chair.

**(Certified that this is true and correct copy of resolution)**



**Chief Executive Officer**



**Chairman**