

**PREJHA Foundation Reference: 1335**

**-PREJHA01/23/196**

## **REQUEST FOR QUOTATION**

FOR

**Partner Empanelment & Supply of Printing Services**

**Dated: 1<sup>st</sup> February 2023**

**PanIIT Alumni Reach For Jharkhand Foundation**

**A Non-profit Special Purpose Joint Enterprise between agencies of Department of  
Welfare, Government of Jharkhand and  
PanIIT Alumni Reach For India  
Foundation, Kalyan Complex, Balihar  
Road, Morabadi,  
Ranchi – 834008, Jharkhand**

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## DISCLAIMER

The information contained in this Request for Quotation ("RFQ") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of PanIIT Alumni Reach For Jharkhand Foundation (hereinafter "PREJHA") is provided to interested parties on the terms and conditions set out in this RFQ and such other terms and conditions subject to which such information is provided.

This RFQ is not an agreement and is neither an offer nor an invitation by PREJHA to interested parties who submit their quote (henceforth "Bidders") in response to this RFQ. The purpose of this RFQ is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for selection as supply agency with PREJHA Foundation as per notified norms.

PREJHA Foundation makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFQ and any assessment, assumption, statement or information contained herein or deemed to form part of this RFQ or arising in any way from this process.

A Bidder must warrant that all the information provided by it to PREJHA Foundation at the time of application & subsequently, is true to the best of its knowledge and belief, and specially warrants that it has duly complied with the provisions of laws applicable to it. Bidder indemnifies PREJHA Foundation from any liabilities arising out of error or default or negligence or contravention in regard to any of the applicable laws, including, but not limited to, submission of statutory forms & other such documents.

The issue of this RFQ does not imply that PREJHA Foundation is bound to select any Bidder(s) or select any Bidder(s) for any project. PREJHA Foundation may accept or reject any proposal in its discretion and may ask for any additional information or vary its requirements, add to or amend the terms, procedure and protocol set out in RFQ for bona fide reasons, which will be notified to all the Bidders invited to tender. Further PREJHA Foundation hereby reserves its right to annul the process at any time prior to issuance of Purchase Order without incurring any liability towards the Tenderers.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by PREJHA Foundation or any other costs incurred regarding or relating to its Bid. All such costs and expenses will remain with the Bidder and PREJHA Foundation shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of this RFQ and related processes.

## **SECTION 1: LETTER OF INVITATION**

PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation invites proposals from reputed bidders for supply of Printing Services for PREJHA Foundation's Kaushal Colleges and Kalyan Gurukul in Jharkhand.

A bidder will be selected based on Lowest Cost Method (L1 basis) from suitable agencies qualifying the criteria as per described in this RFQ.

The content of this RFQ enlists the requirements of PREJHA Foundation. It includes the **Bidding Terms & selection** procedure which details out all that may be needed by the potential bidders to understand the financial terms and bidding process and explains the contractual terms that PREJHA Foundation wishes to specify at this stage.

The RFQ includes the following sections:

**Section 1 - Letter of Invitation**

**Section 2 - Instructions to Bidders (including pre-qualification criteria)**

**Section 3 - Standard Forms**

The information may be submitted online only at the following website.

<https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action>

The information may be viewed online at the following website.

<https://www.jharkhand.gov.in/paniit>

Yours faithfully,

Authorized signatory

**PanIIT Alumni Reach For Jharkhand Foundation,  
Kalyan Complex, Balihar Road, Morabadi, Ranchi –  
834008, Jharkhand**

## **PREFACE**

### **About PREJHA Foundation**

Agencies of Department of Welfare, Government of Jharkhand and PanIIT Alumni Reach for India Foundation have partnered to form PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation, a not-for-profit joint enterprise to implement and scale sustainable welfare initiatives. The initiative will replicate the PanIIT Skill Gurukul model of learning for skill development across all the districts of Jharkhand state and thus provide a network of ITI and sub-ITI institutions accessible to school dropouts, underprivileged and those who are from the lower strata of socio-economic background.

PREJHA Foundation sets up Rural Skill Gurukuls and Kaushal colleges to impart vocational Education to deserving candidates.

### **Purpose of RFQ**

The objective of this assignment is to procure Printing Services required for PREJHA Foundation's Gurukuls & Kaushal Colleges. The supplying agency should adopt a process that is not only transparent, competitive but should also be quick and timely.

**Section 2: Instructions to Bidders**

The evaluation criteria for the bidders is based on Lowest Cost Method (L1 basis) price bid subject to the bidders submitting and satisfying the basic qualification mentioned. **Each Bidder must submit a single proposal only.**

PREJHA foundation shall endeavor to adhere to the following schedule but reserves the right to alter the same:

**Time schedule of Tender:**

Sl.No.	Particulars	Date
1.	Tender e-Publication date	01-02-2023
2.	Start date for seeking Clarification	01-02-2023
3.	Last date for seeking clarification on line from service provider (mjunction Services Limited)	03.02.2023(08:00PM)
4.	Bid submission start date (only on-line bid accepted)	01-02-2023
5.	Bid submission end date	14.02.2023 (08:00PM)
6.	Schedule date for Technical bid opening	14.02.2023
7	Comparative statement preparation by the system	14.02.2023

**General terms & Conditions:**

**1. Detailed BOQ**

S. No.	Item Description	UOM
1	Paper Sticker offset printing A3 Size.(As per Size Requirement) (1000pc)	No
2	Paper poster Digital printing ,130GSM, A3 Size.(As per Size Requirement)	No
3	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (1000pc)	No
4	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (2000pc)	No
5	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (5000pc)	No
6	Pamphlet - A4 size single colour. , Maphlitho 75 GSM	No
7	Pamphlet 1/4 Size Single Color , 60 GSM (1000pc)	No
8	Pamphlet 1/4 Size Single Color , 60 GSM (4000pc)	No
9	Pamphlet 1/6 Size Single Color. 60 GSM (3000pc)	No
10	Pamphlet 1/8 Size Single Color. 60 GSM (3000pc)	No
11	Pamphlet - A4 size single colour. 60 GSM (3000pc)	No
12	Pamphlete Bothside Size 1/8 - Multicolor - 100 gsm Artpaper. (3000pc)	No

13	Pamphlete Bothside Size 1/6- Multicolor - 100 gsm Artpaper. (3000pc)	No
14	Pamphlete Bothside Size 1/4 - Multicolor - 100 gsm Artpaper. (3000pc)	No
15	A4 Pamphlete Bothside - Multicolor - 100 gsm Artpaper. (5000pc)	No
16	A4 Pamphlete Bothside - Multicolor - 100 gsm Artpaper. (10000pc)	No
17	A3 Single colour - Maplitho paper- 60 gsm.	No
18	3 fold 170 GSM A3 Artboard Paper with Lamination and creasing: Multicolor, Bothside.	No
19	2 Double Fold 170 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	No
20	2 Double Fold 170 GSM A4 Artpaper with center creasing, Multicolor, Bothside Per 1000 Pc	No
21	Customized Admission Register as per Sample, 100 Pages, A4 Size/(1/4), Inside Paper GSM 70, Cover 9.7 Kg century board	No
22	Cutomized Notepad 30 Pages, Multicolor Printed Cover , size 1/4	No
23	Customized Executive File Folder with Customized Print (Lather Finish ) , 2 pocket inside ( As per Sample )	No
24	Digital card printing with Pauch Holder & Ribbon, size- 55x88mm . (per pc)	No
25	Digital card printing with School ID Card Holder & Ribbon, size- 55x88mm . (per pc)	No
26	PVC card with ID Card Holder & customized Ribbon Multicolor. size- 55x88mm (per pc)	No
27	Visiting Card on Texture paper - back to back print.(100 pc)	No
28	Visiting Card on 300 gsm Glossy paper. (100 pc)	No
29	Certificate Printing - Multicolour on 300 gsm Art board, Size - A4. (per pc)	No
30	Multicolor "Wall calendar" printing - single sheet one side print on 170 GSM Art paper with top and bottom tin mounting - size: 20x30 inch	No
31	Multicolor "Wall calendar" printing - single sheet one side print on 170 GSM Art paper with top and bottom tin mounting - size: 18x23 inch	No
32	Admission Booklet (Multi Color ) as per sample, size- A4	No
33	Examination Question Paper as per sample(8 page)	No
34	OMR Sheet	No

35	2 Double Fold 250 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	No
36	2 Double Fold 300 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	No
37	Letter Head on 100GSM bond paper, A4 size digital printing	No
38	Digital printing on 300GSM art paper , size- A3	No
39	Digital printing on 300GSM art paper both side, size- A3	No
40	Digital printing on 200GSM art paper , size- A3	No
41	300 GSM art board front back digital printing,20 different design, Size: A5	No
42	printing on steel and golden name plate	No
43	Customized Table Calendar , No. of sheet-13, size- 1/6	No
44	Customized Table Calendar , No. of sheet-7, size- 1/6	No
45	Wall Calendar multicolour, No. of sheet-6, size- 18x23inch	No
46	Customized Bottle printing(ingraving) logo and name	No
47	Customized Jute Bag screen printing logo and name	No
48	Non woven Bag printing logo and name	No
49	Non woven Bag with multicolour printing logo and name	No
50	Non woven Bag with Single colour printing logo and name	No
51	Printing(ingraving) on steel bar, size- 150x75mm	No
52	Brochure digital printing book format with lamination and binding(glue/centre stich), size-A4, no. of page- 16	No
53	Wiro dairy size- D/m 1/8, contain page- 16, separator sheet-12, GSM-130 art paper, multicolour , rule page- 192	No
54	Printing of "Diary"of 160 pages on 120 GSM Special paper +4 pustani pages multicolour printed & 4 pustani pages blank +16 text pages multicolour printed on 160 GSM Special paper, cover hardbound on special linen with screen print of size 14.8 x 21 cm (A5)	No

55	Printing of "Diary" of 320 pages single colour printed on 70 GSM Maplitho paper +20 pages multicolour printed on 130 GSM Artpaper, End sheet 8 pages multi colour printed on 120 GSM Maplitho paper and cover multicolour printed with mattlamination, spot UV & Hardbound binding of size 18x24cm.	No
56	Black N white A4 printout both side	No
57	Multicolour A4 printout one side	No
58	Multicolour A4 printout both side	No
59	A3 Envelope , plastic coated (per pc)	No
60	Envelop - Size 12 cm x 27.5 cm - Single colour print. (per pc)	No
61	Examination Question Paper as per sample(12 page)	No
62	Photo book and digital printing, size-9x9inch (inside & cover page 250GSM) center pin, total page- 36	No
63	Photo book and digital printing, size-9x9inch (inside 250GSM & cover page -hard bound print), total page- 36	No
64	Ready reckoner , digital printing , A4 size (inside page & cover page 250GSM) center pin, total page- 16	No
65	Ready reckoner , digital printing , A4 size (inside page 200GSM & cover page-hard bound print, total page- 36	No

\*- Freight – Ex Ranchi

## 2. Definitions

- "Buyer" means PREJHA Foundation
- "Bidder" means suppliers or contractors who have participated in tender
- "The Vendor" means the supplier or contractor or service provider to whom the Order is addressed.
- "The Purchase Order" means terms and conditions signed between Buyer and the Vendor governing the subjectmatter of this Order
- "The Goods / Services" means the goods or services to be supplied under the Order.

## 3. Amendment of RFQ

At any time before the submission of Proposals, PREJHA Foundation may amend the RFQ by issuing an addendum in writing or by standard electronic means. The addendum shall be uploaded on the <https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action> and will be binding on them. To give Bidders reasonable time in which to take an amendment into account in their Proposals, PREJHA Foundation

may, if the amendment is substantial, extend the deadline for the submission of Proposals.

#### **4. Bidding**

**(to be solely done through portal)**

<https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action>

- a) Offer to be submitted only on e-procurement portal. Hard copy of offer is **not required** to be submitted to PREJHA Foundation. Any offer received in Hard copy shall **not be accepted** and will stand disqualified
- b) Mode of Submission of offer: Being e-tender, offer will be solely submitted online through e-tender portal: <https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action> through following Application Service Providers (ASPs) appointed by PREJHA:

M/s Mjunction Services Limited, 6thFloor, Tata Centre.43 J N Road,  
Kolkata – 700 071,

**Contact Person: Helpdesk Officer** Sumant Kumar Choudhary  
9163348104, [sumant.choudary@mjunction.in](mailto:sumant.choudary@mjunction.in)

- c) They may obtain further information regarding this tender from the office of PREJHA, Kalyan Gurukul, Kumarbagh Road, Arsande, Kanke, Ranchi – 834006 from 10:00 hours to 17:00 hours on all working days till the date of bidding is open.

Contact Person: Shekhar Kumar, Procurement, PREJHA  
Contact No.: 9835932882  
Email-ID:[shekhar.k@parfi.org](mailto:shekhar.k@parfi.org)

- d) Bidders are expected to adequately apprise themselves regarding the procedure and provisions available on the e-procurement portal **operated/ maintained** by M/S. Mjunction services limited. Buyer shall not be responsible for any issues related to timely or proper uploading/submission of the bid.

#### **5. Validity of Proposal**

Bidders' proposals must remain **valid for a period of min** 180 days after the submission of proposal. Should the need arise, PREJHA Foundation may request Bidders to extend the validity period of their proposals. If a bidder is selected as vendor, his proposal will remain same for whole of the delivery schedule.

#### **6. Submission of proposal**

The Proposal as well as all related correspondence exchanged by the bidders and PREJHA Foundation, shall be only through the portal of mjunction and electronic means.

The offer shall be submitted as per the instructions of tender document and as detailed in this RFQ. Price shall be furnished in the relevant price schedule only. In case of any clarification, bidder may contact the concerned contact persons at m junction Services or PREJHA as listed above

## **7. Latest updates**

Latest updates on the critical dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc. to Tender Specifications will be hosted on PREJHA- mjunction webpage. Bidders to keep themselves updated with all such information. Bidders may please visit <https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action> for document submission.

## **8. Technical Bid (incl. Pre-Qualification Criteria)**

Sl. No	PQR Condition	Bidder Remarks
1	Have previously supplied similar materials to any institutional buyers preferably listed private or public sector companies or training enterprises within past 2 years. Previous PO copies will be required	

Bidder should submit the prequalification documents at the portal.

## **9. Financial Proposal**

Financial Proposal must be submitted in the format shared in this RFQ. Financial proposal must be shared in the same format as provided else it shall be declared non-responsive.

## **10. Empanelment followed by Letter of Award**

1. The technical bid (incl. pre-qualification criteria) will be verified by PREJHA Foundation. The Procurement System will determine the lowest financial bid including on a possible line-item basis among the technically qualified bidders.
2. PREJHA Foundation shall award the Empanelment Contract possibly with SOR to successful bidders and then issue the purchase order that may be deemed as a Letter of Award (LOA) for the estimated order value along with terms & Conditions governing the Award and notify the same to the bidder through email. The selected bidder shall submit security deposit of 5% of the estimated order value in the form of either a bank guarantee from a scheduled bank or a PDC or a DD drawn on any scheduled bank in favor of "PanIIT Alumni Reach for Jharkhand Foundation" payable at par in Ranchi.
3. The selected bidder is expected to commence the assignment on the date and at the location specified in the LOA/ Contract.
4. If the selected bidder does not sign the Contract within the stipulated period, the LOA may be cancelled, and the next lowest bidder will be considered for award of Contract.
5. If at any stage in the bidding process including after bid opening or Issuance of Purchase orders pertaining to this RFQ, PREJHA believe that the Bidders do not meet the requisite Technical criteria set out in the Bid Document or delivery schedule or that the rate quoted exceeds its own estimates for the supply value, PREJHA reserves the right to cancel the tender or particular line item(s) without incurring any obligation or liability towards the tenderers.

6. PREJHA Foundation reserves the right to issue a part order of any 'line item' or sets of line items from BoQ in the bid to another empaneled vendor based on cost, time & quality considerations at its sole discretion. The transport cost in such cases will be on actual basis.
7. Purchase Orders & Delivery details Over the validity of this RFQ, purchase orders with specified quantity & delivery details would be issued as per requirements
8. Delivery time is the essence of this order and must be strictly adhered to. If the vendor fails to deliver the goods in time, the Buyer may, at its sole discretion:
  - Treat the order as cancelled at any time and recover any loss or damage from the vendor by invoking Security Deposit;

**11.** purchase the goods ordered or any part thereof from other sources on the vendor's account, in which case, the Vendor shall be liable to pay the Buyer not only the difference between the price at which such goods have been purchased and the price calculated at the rate set out in this order, but also any other loss or damage the Buyer may suffer.

**12. Indicative Delivery Schedule**

- Goods to be delivered at our Gurukul as per following as needed:

Sl. No	Delivery Location	Delivery Schedule
1	Kaushal College, Latehar	Within 15 days of signing the contract
2	Kaushal College, Jamtara	
3	Kaushal College, Udhwa, Sahibganj	
4	Kaushal College, Ranchi	
5	Kaushal College, Simdega	
6	Kalyan Gurukul, Sahibganj	
7	Kalyan Gurukul, Bedo	
8	Kalyan Gurukul, Ramgarh	
9	Kalyan Gurukul, Giridih	
10	Kalyan Gurukul, Godda	
11	Kalyan Gurukul, Khunti	
12	Kalyan Gurukul, Kanke1	
13	Kalyan Gurukul, Chatra	

**13. *Payment Terms***

- a. 100% within 60 days of delivery on submission of invoice & delivery challan for each unit. If the vendor delivers goods within 7 days of order confirmation, 100% payment will be done within 45 days.

- b. If a vendor fails to deliver the goods as per the delivery schedule. PREJHA foundation is entitled to delay payment by 2 days for each day delay in delivery. If such delay extends beyond 7 days, it could lead to possible forfeiture of security deposit.

#### ***14. Unloading***

- a. Unloading is in Vendor's scope, cost & arrangement will be borne by Vendor.
- b. The risk of all materials till receipt at location will be in vendor's scope.

#### ***15. Quality of goods and services.***

The Vendor should warrant to PREJHA that:

- The Goods and Services would conform in all respects to the Order and to recognized Indian or equivalent standards and codes (where applicable) and be at the complete satisfaction of Buyer.
- The said good/services processed and delivered by the Vendor shall be made from good quality bought out components/materials, as acceptable to the Buyer and it should have standard/excellent workmanship and fit for their intended purpose.

#### ***16. Warranty/ Guarantee***

- a) The said goods/services delivered by the Vendor should be identical to the sample/specification given by the Vendor.
- b) Where the said goods/services delivered by the Vendor to the Buyer is according to sample as well as certain specification/description, if any, the said goods/services processed and delivered, shall match not only with the said sample, but also with the said specification/description.
- c) If deficiency is identified before or during the transfer of risk or during the Guarantee/warranty Period, the Vendor must at its own expense and at the discretion of the Buyer either repair the deficiency or provide re-performance of the Services or replacement of delivery. This provision also applies to delivery subject to inspection by sample test. The discretion of the Buyer shall be final.

#### ***17. Inspection***

- a) All materials supplied against the order should conform strictly to the specifications laid down by the Buyer, and should be new, merchantable quality, fit for their intended purpose and should be in line with "Quality Assurance Plan", if any, which must be approved in advance by the Buyer. All such materials will be subject to inspection and approval by the Buyer, either at the Vendor's premises and/or at the place of delivery indicated by the Buyer.
- b) The Buyer reserves the rights to inspect the material at any stage during manufacture or supply and reject the same if found defective or not in conformity with the specifications or not fit for their intended purpose without invalidating the remainder of the order, if so desired by the Buyer.
- c) All rejected material from the Buyer's site store shall be removed by the vendor at their own cost

positively within 15 days from the date of rejection note / intimation issued by the Buyer to them. In case of any failure to remove the same by the vendor within the stipulated period, the Buyer shall have all rights to remove the rejected materials/goods from their premises and discard it. Any cost on this account would be debited to vendor's account.

- d) The Buyer under no circumstances will be liable or held accountable for any damage, loss, deterioration of the rejected materials/goods for discarding the material/goods, or for any value for it.

### ***18. Damage or loss in transit***

- a) Subject to the terms of the Order, the Vendor undertakes at its own expense to replace goods lost or damaged in transit.
- b) The delivery will not be deemed to have taken place until replacement items are delivered to the satisfaction of the Buyer.

### ***19. Ownership and risk***

Subject to the terms of the delivery and without prejudice to PREJHA Foundation's other rights under the Conditions of the Order:

- a) Ownership in the Goods shall pass to PREJHA on delivery and acceptance.
- b) Risk in the Goods shall pass to PREJHA on delivery, save where the Order includes installation, in which case risk shall not pass to PREJHA until completion of the installation work.

### ***20. Fraud/Corruption***

PREJHA Foundation requires that the bidders participating in the selection process adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract.

PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has in contravention to the undertaking given in the Bid document and/or contract, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract as enshrined in the undertaking in bidding document and contract

### ***21. Conflicting relationships***

Bidder has an obligation to disclose as part of the bid document any situation of actual or potential conflict that impacts their capacity to serve the best interest of PREJHA Foundation, or that may reasonably be perceived as having this effect. Failure to disclose the said situations may lead to the disqualification of the bidder or the termination of its Contract.

### ***22. Jurisdiction.***

The disputes if any between the parties shall be subject to the exclusive jurisdiction of the courts in Ranchi alone.

## STANDARD FORMS

TECH FORMS	FORM NAME	Mention list of all supporting documents attached (if any)
TECH-1	Letter of proposal submission	Pls scan & attach
Pancard	Pan card	Pls scan & attach
GST Return	Latest GST Return document(GSTR-3B)	Pls scan & attach
PQ	Pre-Qualification Document	Pls scan & attach

**Form Tech 1: Letter**

**(On Bidder's Letter-head)**  
**Letter of Proposal Submission**

To,  
Executive Director

**PanIIT Alumni Reach For Jharkhand Foundation**  
**Kalyan Complex, Balihar Road, Morabadi, Ranchi –**  
**834008, Jharkhand**

We, the undersigned, offer to supply Printing Services for PREJHA Foundation, in accordance with your Request for Quotation dated 01-02-2023. We are hereby submitting our proposal, which includes this Technical Proposal, and the Financial Proposal as indicated

We undertake the total responsibility for supply of the goods, if awarded to us.

We hereby declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.

We understand that **PREJHA Foundation** is not bound to accept any proposal it receives.

We further state that we understand that PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing a Contract.

Yours faithfully,

\*Authorized Signatory [*In full and Designation*]: Name and Title of Signatory:

Name of

Bidder:

Address:

**Form Fin1: Financial Bid Proforma**

<b>TENDER PROFORMA for Commercial</b>		
<b>PREJHA Reference No</b>		
<b>Name of Bidder</b>		

SN	Item Description	Estima ted Qty	Unit Rate	Estimated Value	Tax %	Tax	Frei ght
1	Paper Sticker offset printing A3 Size.(As per Size Requirement) (1000pc)	10000					
2	Paper poster Digital printing ,130GSM, A3 Size.(As per Size Requirement)	1000					
3	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (1000pc)	6000					
4	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (2000pc)	8000					
5	Paper poster offset printing ,130GSM ,A3 Size.(As per Size Requirement) (5000pc)	10000					
6	Pamphlet - A4 size single colour. , Maphlitho 75 GSM	20000					
7	Pamphlet 1/4 Size Single Color , 60 GSM (1000pc)	20000					
8	Pamphlet 1/4 Size Single Color , 60 GSM (4000pc)	20000					
9	Pamphlet 1/6 Size Single Color. 60 GSM (3000pc)	20000					
10	Pamphlet 1/8 Size Single Color. 60 GSM (3000pc)	20000					
11	Pamphlet - A4 size single colour. 60 GSM (3000pc)	10000					
12	Pamphlete Bothside Size 1/8 - Multicolor - 100 gsm Artpaper. (3000pc)	10000					
13	Pamphlete Bothside Size 1/6- Multicolor - 100 gsm Artpaper. (3000pc)	10000					
14	Pamphlete Bothside Size 1/4 - Multicolor - 100 gsm Artpaper. (3000pc)	10000					
15	A4 Pamphlete Bothside - Multicolor - 100 gsm Artpaper. (5000pc)	10000					
16	A4 Pamphlete Bothside - Multicolor - 100 gsm Artpaper. (10000pc)	10000					
17	A3 Single colour - Maplitho paper- 60 gsm.	1500					
18	3 fold 170 GSM A3 Artboard Paper with Lamination and creasing: Multicolor, Bothside.	2000					
19	2 Double Fold 170 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	2000					

20	2 Double Fold 170 GSM A4 Artpaper with center creasing, Multicolor, Bothside Per 1000 Pc	2000					
21	Customized Admission Register as per Sample, 100 Pages, A4 Size/(1/4), Inside Paper GSM 70, Cover 9.7 Kg century board	400					
22	Cutomized Notepad 30 Pages, Multicolor Printed Cover , size 1/4	1000					
23	Customized Executive File Folder with Customized Print (Lather Finish ), 2 pocket inside ( As per Sample )	200					
24	Digital card printing with Pauch Holder & Ribbon, size- 55x88mm . (per pc)	500					
25	Digital card printing with School ID Card Holder & Ribbon, size- 55x88mm . (per pc)	1000					
26	PVC card with ID Card Holder & customized Ribbon Multicolor. size- 55x88mm (per pc)	300					
27	Visiting Card on Texture paper - back to back print.(100 pc)	5000					
28	Visiting Card on 300 gsm Glossy paper. (100 pc)	5000					
29	Certificate Printing - Multicolour on 300 gsm Art board, Size - A4. (per pc)	5000					
30	Multicolor "Wall calendar" printing - single sheet one side print on 170 GSM Art paper with top and bottom tin mounting - size: 20x30 inch	500					
31	Multicolor "Wall calendar" printing - single sheet one side print on 170 GSM Art paper with top and bottom tin mounting - size: 18x23 inch	500					
32	Admission Booklet (Multi Color ) as per sample, size- A4	5000					
33	Examination Question Paper as per sample (8 page)	10000					
34	OMR Sheet	10000					
35	2 Double Fold 250 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	300					
36	2 Double Fold 300 GSM A4 Artpaper with Lamination and center creasing , Multicolor, Bothside.	300					
37	Letter Head on 100GSM bond paper, A4 size digital printing	3000					
38	Digital printing on 300GSM art paper , size- A3	2000					
39	Digital printing on 300GSM art paper both side, size- A3	1000					
40	Digital printing on 200GSM art paper , size- A3	1000					

41	300 GSM art board front back digital printing,20 different design, Size: A5	2500					
42	printing on steel and golden name plate	500					
43	Customized Table Calendar , No. of sheet-13, size-1/6	500					
44	Customized Table Calendar , No. of sheet-7, size- 1/6	500					
45	Wall Calendar multicolour, No. of sheet-6, size- 18x23inch	5000					
46	Customized Bottle printing(ingraving) logo and name	200					
47	Customized Jute Bag screen printing logo and name	500					
48	Non woven Bag printing logo and name	100					
49	Non woven Bag with multicolour printing logo and name	200					
50	Non woven Bag with Single colour printing logo and name	100					
51	Printing(ingraving) on steel bar, size-150x75mm	200					
52	Brochure digital printing book format with lamination and binding(glue/centre stich), size-A4, no. of page-16	100					
53	Wiro dairy size- D/m 1/8, contain page- 16, separator sheet-12, GSM-130 art paper, multicolour , rule page- 192	500					
54	Printing of "Diary"of 160 pages on 120 GSM Special paper +4 pustani pages multicolour printed & 4 pustani pages blank +16 text pages multicolour printed on 160 GSM Special paper, cover hardbound on special linen with screen print of size 14.8 x 21 cm (A5)	500					
55	Printing of "Diary"of 320 pages single colour printed on 70 GSM Maplitho paper +20 pages multicolour printed on 130 GSM Artpaper, End sheet 8 pages multi colour printed on 120 GSM Maplitho paper and cover multicolour printed with mattlamination, spot UV & Hardbound binding of size 18x24cm.	2000					
56	Black N white A4 printout both side	10000					
57	Multicolour A4 printout one side	5000					
58	Multicolour A4 printout both side	4000					
59	A3 Envelope , plastic coated (per pc)	2000					
60	Envelop - Size 12 cm x 27.5 cm - Single colour print. (per pc)	5000					
61	Examination Question Paper as per sample (12 page)	20000					
62	Photo book and digital printing, size-9x9inch (inside & cover page 250GSM) center pin, total page- 36	100					

63	Photo book and digital printing, size-9x9inch (inside 250GSM & cover page -hard bound print), total page- 36	100					
64	Ready reckoner , digital printing , A4 size (inside page & cover page 250GSM) center pin, total page- 16	100					
65	Ready reckoner , digital printing , A4 size (inside page 200GSM & cover page-hard bound print, total page- 36	100					

(\*- Freight – Ex Ranchi)