

**PREJHA Foundation Reference:  
1028-PREJHA09/18/31**

# **REQUEST FOR QUOTATION**

FOR

**Partner Empanelment for Supply Of Kitchen Utensils**

**Dated: 08<sup>th</sup> Sep 2018**

**PanIIT Alumni Reach For Jharkhand Foundation**

**A Non-profit Special Purpose Joint Enterprise between agencies of Department of Welfare,  
Government of Jharkhand and  
PanIIT Alumni Reach For India Foundation,  
Kalyan Complex, Balihar Road, Morabadi,  
Ranchi - 834008, Jharkhand**

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## DISCLAIMER

The information contained in this Request for Quotation ("RFQ") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of PanIIT Alumni Reach For Jharkhand Foundation (hereinafter "PREJHA") is provided to interested parties on the terms and conditions set out in this RFQ and such other terms and conditions subject to which such information is provided.

This RFQ is not an agreement and is neither an offer nor an invitation by PREJHA to interested parties who submit their quote (henceforth "Bidders") in response to this RFQ. The purpose of this RFQ is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for selection as supply agency with PREJHA Foundation as per notified norms.

PREJHA Foundation makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFQ or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFQ and any assessment, assumption, statement or information contained herein or deemed to form part of this RFQ or arising in any way from this process.

A Bidder must warrant that all the information provided by it to PREJHA Foundation at the time of application & subsequently, is true to the best of its knowledge and belief, and specially warrants that it has duly complied with the provisions of laws applicable to it. Bidder indemnifies PREJHA Foundation from any liabilities arising out of error or default or negligence or contravention in regard to any of the applicable laws, including, but not limited to, submission of statutory forms & other such documents.

The issue of this RFQ does not imply that PREJHA Foundation is bound to select any Bidder(s) or select any Bidder(s) for any project. PREJHA Foundation may accept or reject any proposal in its discretion and may ask for any additional information or vary its requirements, add to or amend the terms, procedure and protocol set out in RFQ for bona fide reasons, which will be notified to all the Bidders invited to tender. Further PREJHA Foundation hereby reserves its right to annul the process at any time prior to issuance of Purchase Order without incurring any liability towards the Tenderers.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by PREJHA Foundation or any other costs incurred regarding or relating to its Bid. All such costs and expenses will remain with the Bidder and PREJHA Foundation shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of this RFQ and related processes.

## **SECTION 1: LETTER OF INVITATION**

PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation invites proposals from reputed bidders for supply of Kitchen Utensils for PREJHA Foundation's Gurukuls & Kaushal College in Jharkhand.

A bidder will be selected based on Lowest Cost Method (L1 basis) from suitable agencies qualifying the criteria as per described in this RFQ.

The content of this RFQ enlists the requirements of PREJHA Foundation. It includes the **Bidding Terms & selection** procedure which details out all that may be needed by the potential bidders to understand the financial terms and bidding process and explains the contractual terms that PREJHA Foundation wishes to specify at this stage.

The RFQ includes the following sections:

**Section 1 - Letter of Invitation**

**Section 2 - Instructions to Bidders (including pre-qualification criteria)**

**Section 3 - Standard Forms**

The information may be submitted online only at the following website.

<https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action>

Yours faithfully

Authorized signatory

**PanIIT Alumni Reach For Jharkhand Foundation,  
Kalyan Complex, Balihar Road, Morabadi,  
Ranchi - 834008, Jharkhand**

## **PREFACE**

### **About PREJHA Foundation**

Agencies of Department of Welfare, Government of Jharkhand and PanIIT Alumni Reach for India Foundation have partnered to form PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation, a not-for-profit joint enterprise to implement and scale sustainable welfare initiatives. The initiative will replicate the PanIIT Skill Gurukul model of learning for skill development across all the districts of Jharkhand state and thus provide a network of ITI and sub-ITI institutions accessible to school dropouts, underprivileged and those who are from the lower strata of socio-economic background.

PREJHA Foundation sets up Rural Skill Gurukuls and Kaushal colleges to impart vocational Education to deserving candidates.

### **Purpose of RFQ**

The objective of this assignment is to procure Kitchen Utensils required for PREJHA Foundation's Gurukuls & Kaushal Colleges. The supplying agency should adopt a process that is not only transparent, competitive but should also be quick and timely.

## **Section 2: Instructions to Bidders**

The evaluation criteria for the bidders is based on Lowest Cost Method (L1 basis) price bid subject to the bidders submitting and satisfying the basic qualification mentioned. **Each Bidder must submit a single proposal only.**

PREJHA foundation shall endeavor to adhere to the following schedule but reserves the right to alter the same:

**Time schedule of Tender:**

Sl.No.	Particulars	Date
1.	Tender e-Publication date	08.09.2018
2.	Start date for seeking Clarification	08.09.2018
3.	Last date for seeking clarification on line from service provider (mjunction Services Limited)	14.09.2018
4.	Bid submission start date (only on-line bid accepted)	08.09.2018
5.	Bid submission end date	20.09.2018 (08:00PM)
6.	Schedule date for Technical bid opening	20.09.2018
7	Comparative statement preparation by the system	20.09.2018

**General terms & Conditions:**

***1. Detailed BOQ***

Sl. No	Item Description	UoM	Estimated Qty
1	SS Single Burner Gas Ranger 202 - 18" x 18" High Pressure Body Type: Heavy Stainless Steel Body; Burner Type: Single Heavy Burnner Round Size; Shape: Square - Color: Silver; Size: 18 X 18 Inch	No	40
2	lpg Gas Cylinder Regulator ( Material: Aluminum) + Steel Suraksha Steel wire reinforced LPG Hose- ISI and ISO certified	No	10
3	Stainless Steel 2 Burner Gas Stove, Metallic Silver - Low Pressure with regulator & pipe Material: Stainless Steel, Shape: Rectangle Warranty Information: Min 1 years manufacturer's warranty - Prestige/Pigeon/Sunflame/Surya ISI cerified gas stove,brass burners	No	10
4	Aluminum Tub(Degchi) (15 Kg with lid) - 12kg weight; min900mm dia	No	36
5	Aluminum Tub (Degchi)(8 kg with lid) - around 05kg weight; min610mm Dia	No	36
6	Aluminum Tub (Degchi) 10 Litre	No	25
7	Kadai 24" dia, 8kg around; Made of Hindalium	No	25
8	Kadai 12" dia, 3kg around; Made of Hindalium	No	25
9	MS Chinese Rice Kadai 18"	No	12
10	SS Perforated Ladle (2')	No	60
11	MS Perforated Ladle Small	No	50
12	SS Ladle for Rice flat, 3' handle	No	60
13	Ladle for Dal, sambar 1' handle	No	180
14	SS Bucket 16 L	No	250



15	Garbage Drum ( 240 lt) Plastic with Wheels; Height 1080 mm; Length 760 mm; Width 595 mm ; Material LDPE; Colour green, Bin Capacity (Volume) 240 Ltrs,Load Carrying Capacity 60 Kg,Wall Non- Perforated,Lid Swing Type,Handle Without,Wheel With,Wheel Lock Without	No	10
16	SS steel Oil container with lid 1 Lit; thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm	No	130
17	SS containers small 500 ml Size; Thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm	No	130
18	SS containers small 100 ml Size; Thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm	No	65
19	SS Drum 100 Litres With Lid Dia 457 mm Height 750 mm	No	25
20	SS Drum 25 Litres With Lid Dia 305 mm Height 400 mm	No	60
21	SS Jarni ( Fry Strainer ) Size 14cm	No	50
22	MS Fishker / Crystal Brand Veg Knife (Thin Blade) 6" size & Sharping Rod	No	250
23	MS Peeler medium size Dimensions 19.5" X 2.3"; Material Stainless Steel	No	250
24	Gas Lighter medium size Color: Silver, Material: Stainless steel	No	60
25	Wood Poori / Chapati rolling pin Material: wood	No	130
26	Tea Strainer Diameter Of Stainless Steel Wire In Mesh 0.24 mm Strainer Mesh Aperture 700 Micron Material of Strainer - Stainless steel food grade	No	130
27	Cup / Saucer Set (pack of 6); Overall Height Of Cup/Mug,mm 62 mm; Overall Diameter Of Cup/Mug,mm 100 mm; Wall Thickness Of Cup/Mug,mm 3 mm; Overall Diameter Of Plate,mm 150 mm; Wall Thickness Of Plate, 4 mm; Capacity Of Cup/Mug,ml 180 ml; Colour white	No	130
28	Service flat laddle for curry; Length Of Spoon Serving 275 to 285 mm; Sheet Thickness Of Spoon Serving 1.25 mm; Bowl Outer Dia Of Spoon Serving 65 mm	No	130
29	SS 304 Thali; Min Overall Dia - 350mm; Round Shape; Min Overall Thickness of plate - 0.55mm;	No	1800
30	SS Bowl 15 cm dia, gauge 18 (mm 1.245) thick; Height Of Bowl 50 mm	No	1800
31	SS Water Tumbler(glass), gauge 18 (mm 1.245) thick Capacity 300 ml; Outer Dia At The Top 70 for 300ml mm; Min.Thickness After Drawing 0.55 mm; Height 105 mm for 300ml mm	No	1800
32	SS spoon, gauge 18 (mm 1.245) thick	No	1800
33	SS Water Jug, 2L Height Of Jugs 185 mm; Top Dia Of Jugs 137 mm; Bottom Dia Of Jugs 92 mm; Sheet Thickness (after Formation) 0.7 mm	No	130
34	Hindalium Tea Kettle, Capacity 2L	No	40

35	Tawa 2' * 2' (Ultra tawa) MS thickness - 8mm	No	25
36	Al Saucepan 2 Ltr with Handle (Tea / water) Diameter: 18 cm , Height: 10 cm	No	60
37	SS Perforated Colinder for Rice strainer, Commercial	No	60
38	Aata chaalni Product Dimensions: 20 x 20 x 4 cm Material Stainless Steel	No	90
39	Tawa 12" dia with handle	No	25
40	Fibre tray anti skid Top Outer Dia 355 mm; Top Inner Dia 348.5 mm; Sheet Thickness 0.7 mm; Min . Thickness Of Sheet After Drawing 0.55 mm; Height 37 mm	No	60
41	Hot case large(for keeping rotis hot) 6500 ml Dimensions cm: 30 X 19 X 30	No	130
42	Glass set borocil(made of glass) - 6 per set Overall Height,mm 100 mm; Top Diameter/width,mm 60 mm; Bottom Diameter/width,mm 60 mm; Min. Thickness,mm 3 mm; Nominal Capacity,ml 295 ml	No	130
43	Tea can (Kettle) SS - 10l Wall Thickness 5 mm	No	25
44	Quarter plate Melamine plastic specs : Shape Of Plate Round; Overall Diameter Of Plate 412 mm; Overall Thickness Of Plate 8 mm; SS Specs :Overall Diameter Of Plate 200 mm; Overall Thickness Of Plate 70 mm	No	350
45	Full plate SS/Melamine plastic; Melamine plastic specs :Overall Diameter Of Plate 812 mm; Overall Thickness Of Plate 10 mm; Weight Of Each Plate 60 gm; Colour WHITE ; SS Specs :Shape Of Plate round; Overall Diameter Of Plate 200 mm; Overall Thickness Of Plate 0.55 mm; Weight Of Each Plate 0.205 gm; Colour STEEL	No	350
46	Pressure Cooker 5 L - Hawkins/Prestige/Bajaj Material: Aluminium	No	25
47	Pressure Cooker 10 L - Hawkins/Prestige/Bajaj Color: Silver, Material type: Aluminium	No	25
48	Pressure Cooker 22 L - Hawkins/Prestige/Bajaj Color: Silver, Material type: Aluminium	No	25
49	Service Counter - 5 pots (3 big + 2 small pots) - SS 304 Steel: 16-22 gauge, Size 1500x700x880 mm, With Electrical Heater, Bain Marie with container & Lid, With additional foldable platform of width 300mm along the length;	No	10
50	Stainless Steel Three Shelf Kitchen Utility trolley(Silver) with wheels.Material: Stainless Steel, Color: Silver; Item Min Dimension: 900 mm x 600 mm x 800 mm; Special Anti-Rust Coating, With Handle & Wheel Locking Mechanis,	No	10
51	Stainless Steel Roti Chimta (Tong), Length Of tong /Chimta 425 mm; Sheet Thickness Of The Stainless Steel 1.4 mm	No	120
52	Foldable Platform Trolley - Stainless steel body, Min size of platform - 1000mm X 600mm, Min load bearing capacity - 200Kg	No	20
53	electronic weighing scale platform - capacity 100 kg, Min platform size 450x450 mm, Least Count - 20gms, Platform Material - SS top & MS in structure, ISI certificate	No	10

54	Stainless Steel 4 level storage rack Material: SS 304, Color: Silver; Min Item Dimension: 900mm X 600mm X 1800mm; Special Anti-Rust Coating, Grossery Storage in Store Room	No	10
55	Unused Plate Storage Rack with Trolley (30x18x34)"	No	10
56	Commercial Mixer 1400 Watts Commercial / Hotel Mixer Grinder with minimum 2 Jars ( Wet Grinding Jar (2.0 LTRS.) with Polycarbonate Lid, 1 of Multi-Purpose Jar (2.5 LTRS.) Shock proof ABS material body; Sealed oil-filled sintered bronze bushes for extended bush life; Unbreakable poly carbonate dome, Min 1 year warranty; Make - Morphy Richards/Llords	No	25
57	Vegetable Basket, Plastics Volume 50 Lt	No	10
58	Vegetable Basket, Plastics Volume 25 Lt	No	10
59	Vegetable Basket, Plastics Volume 10 Lt	No	10
60	SS Flat Spoon	No	50
61	SS Slicer	No	50
62	SS Gamla 22inch	No	30
63	SS parat 24 inch	No	30
64	SS Khal Batta min 6inch	No	30
65	SS Kadahi small 12 inch	No	30
66	Dinner set of min 21 pcs - Make - Laopala/cello/signoraware/nayassa	No	15

## 2. Definitions

- **"Buyer"** means PREJHA Foundation
- **"Bidder"** means suppliers or contractors who have participated in tender
- **"The Vendor"** means the supplier or contractor or service provider to whom the Order is addressed.
- **"The Purchase Order"** means terms and conditions signed between Buyer and the Vendor governing the subject matter of this Order
- **The Goods / Services"** means the goods or services to be supplied under the Order.

## 3. Amendment of RFQ

At any time before the submission of Proposals, PREJHA Foundation may amend the RFQ by issuing an addendum in writing or by standard electronic means. The addendum shall be uploaded on the <https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action> and will be binding on them. To give Bidders reasonable time in which to take an amendment into account in their Proposals, PREJHA Foundation may, if the amendment is substantial, extend the deadline for the submission of Proposals.

## 4. Bidding

**(to be solely done through portal)**

<https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action>

- a) Offer to be submitted only on e-procurement portal. Hard copy of offer is **not required** to be submitted to PREJHA Foundation. Any offer received in Hard copy shall **not be accepted** and will stand

disqualified

- b) Mode of Submission of offer: Being e-tender, offer will be solely submitted online through e-tender portal: <https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action> through following Application Service Providers (ASPs) appointed by PREJHA:

M/s Mjunction Services Limited, 6thFloor, Tata Centre.43 J N Road,  
Kolkata – 700 071,

**Contact Person: Helpdesk Officer** Sumant Kumar Choudhary  
9163348104, [sumant.choudary@mjunction.in](mailto:sumant.choudary@mjunction.in)

- c) They may obtain further information regarding this tender from the office of PREJHA, Kalyan Gurukul, Kumbarbagh Road, Arsande, Kanke, Ranchi – 834006 from 10:00 hours to 17:00 hours on all working days till the date of bidding is open.

Contact Person: Abhinav Prakash, Project Sevak, PREJHA

Contact No.: 7041866069

Email-ID:[abhinav.p@parfi.org](mailto:abhinav.p@parfi.org)

- d) Bidders are expected to adequately apprise themselves regarding the procedure and provisions available on the e-procurement portal **operated/ maintained** by M/S. Mjunction services limited. Buyer shall not be responsible for any issues related to timely or proper uploading/submission of the bid.

## ***5. Validity of Proposal***

Bidders' proposals must remain **valid for a period of min** 180 days after the submission of proposal. Should the need arise, PREJHA Foundation may request Bidders to extend the validity period of their proposals. If a bidder is selected as vendor, his proposal will remain same for whole of the delivery schedule.

## ***6. Submission of proposal***

The Proposal as well as all related correspondence exchanged by the bidders and PREJHA Foundation, shall be only through the portal of mjunction and electronic means.

The offer shall be submitted as per the instructions of tender document and as detailed in this RFQ. Price shall be furnished in the relevant price schedule only. In case of any clarification, bidder may contact the concerned contact persons at m junction Services or PREJHA as listed above

## ***7. Latest updates***

Latest updates on the critical dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc. to Tender Specifications will be hosted on PREJHA-mjunction webpage. Bidders to keep themselves updated with all such information. Bidders may please visit <https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action> for document submission.

## **8. Technical Bid (incl. Pre-Qualification Criteria)**

Sl. No	PQR Condition	Bidder Remarks
1	Must be having a retail outlet for Kitchen Utensils or Have supplied similar items to institutional buyer preferably government enterprises/listed private sector or training institutions to a tune of min Rs10 lakhs within last 2 years	

Bidder should submit the prequalification documents (Tech1, Tech2, Tech3 & Fin1) at the portal

## **9. Financial Proposal**

Financial Proposal must be submitted in the format shared in this RFQ. Financial proposal must be shared in the same format as provided else it shall be declared non-responsive.

## **10. Empanelment followed by Letter of Award**

1. The technical bid (incl. pre-qualification criteria) will be verified by PREJHA Foundation. The Procurement System will determine the lowest financial bid including on a possible line-item basis among the technically qualified bidders.
2. PREJHA Foundation shall award the Empanelment Contract possibly with SOR to successful bidders and then issue the Letter of Award (LOA) for the estimated order value along with terms & Conditions governing the Award and notify the same to the bidder through email. The selected bidder shall submit security deposit of 5% of the estimated order value in the form of either a bank guarantee from a scheduled bank or a PDC or a DD drawn on any scheduled bank in favour of "PanIIT Alumni Reach for Jharkhand Foundation" payable at par in Ranchi.
3. The selected bidder is expected to commence the assignment on the date and at the location specified in the LOA/ Contract.
4. If the selected bidder does not sign the Contract within the stipulated period, the LOA may be cancelled, and the next lowest bidder will be considered for award of Contract.
5. If at any stage in the bidding process including after bid opening or Issuance of Purchase orders pertaining to this RFQ, PREJHA believe that the Bidders do not meet the requisite Technical criteria set out in the Bid Document or delivery schedule or that the rate quoted exceeds its own estimates for the supply value, PREJHA reserves the right to cancel the tender or particular line item(s) without incurring any obligation or liability towards the tenderers.
6. PREJHA Foundation reserves the right to issue a part order of any 'line item' or sets of line items from BoQ in the bid to another empaneled vendor based on cost, time & quality considerations at its sole discretion. The transport cost in such cases will be on actual basis.
7. Purchase Orders & Delivery details Over the validity of this RFQ, purchase orders with specified quantity & delivery details would be issued as per requirements
8. Delivery time is the essence of this order and must be strictly adhered to. If the vendor fails to deliver the goods in time, the Buyer may, at its sole discretion:

- Treat the order as cancelled at any time and recover any loss or damage from the vendor by invoking Security Deposit;
- purchase the goods ordered or any part thereof from other sources on the vendor's account, in which case, the Vendor shall be liable to pay the Buyer not only the difference between the price at which such goods have been purchased and the price calculated at the rate set out in this order, but also any other loss or damage the Buyer may suffer;

### **11. Indicative Delivery Schedule**

- Goods to be delivered at our Gurukul as per following as needed:

Sl. No	Delivery Location	Delivery Schedule
10	Kaushal College Tharpakana (Ranchi)	Within 15 days of issuance of PO
11	Kalyan Gurukul Biru (Simdega)	
12	Kalyan Gurukul Torpa (Khunti)	
13	Kalyan Gurukul Sinni (Saraikela)	
14	Kalyan Gurukul (Sahibganj)	
15	Kalyan Gurukul Bindora (Gumla)	
16	Kalyan Gurukul Manika(Latehar)	
17	Kalyan Gurukul Kusuma (Sahibganj)	
18	Kalyan Gurukul Karmatand (Godda)	
19	Kalyan Gurukul Tantnagar (West Singhbhum)	
20	Kalyan Gurukul Noamundi (West Singhbhum)	
21	Kalyan Gurukul Maithan (Dhanbad)	
22	Kaushal College Rajnagar(Saraikela)	

### **12. Payment Terms**

- a. 100% within 60 days of delivery on submission of invoice & delivery challan for each unit. If the vendor delivers goods within 7 days of order confirmation, 100% payment will be done within 45 days.
- b. If a vendor fails to deliver the goods as per the delivery schedule. PREJHA foundation is entitled to delay payment by 2 days for each day delay in delivery. If such delay extends beyond 7 days, it could lead to possible forfeiture of security deposit.

### **13. Unloading**

- a. Unloading is in Vendor's scope; cost & arrangement will be borne by Vendor.
- b. The risk of all materials till receipt at location will be in vendor's scope.

### **14. Quality of goods and services.**

The Vendor should warrant to PREJHA that:

- The Goods and Services would conform in all respects to the Order and to recognized Indian or equivalent standards and codes (where applicable) and be at the complete satisfaction of Buyer.

- The said good/services processed and delivered by the Vendor shall be made from good quality bought out components/materials, as acceptable to the Buyer and it should have standard/excellent workmanship and fit for their intended purpose.

### ***15. Warranty/ Guarantee***

- a) The said goods/services delivered by the Vendor should be identical to the sample/specification given by the Vendor.
- b) Where the said goods/services delivered by the Vendor to the Buyer is according to sample as well as certain specification/description, if any, the said goods/services processed and delivered, shall match not only with the said sample, but also with the said specification/description.
- c) If deficiency is identified before or during the transfer of risk or during the Guarantee/warranty Period, the Vendor must at its own expense and at the discretion of the Buyer either repair the deficiency or provide re-performance of the Services or replacement of delivery. This provision also applies to delivery subject to inspection by sample test. The discretion of the Buyer shall be final.

### ***16. Inspection***

- a) All materials supplied against the order should conform strictly to the specifications laid down by the Buyer, and should be new, merchantable quality, fit for their intended purpose and should be in line with "Quality Assurance Plan", if any, which must be approved in advance by the Buyer. All such materials will be subject to inspection and approval by the Buyer, either at the Vendor's premises and/or at the place of delivery indicated by the Buyer.
- b) The Buyer reserves the rights to inspect the material at any stage during manufacture or supply and reject the same if found defective or not in conformity with the specifications or not fit for their intended purpose without invalidating the remainder of the order, if so desired by the Buyer.
- c) All rejected material from the Buyer's site store shall be removed by the vendor at their own cost positively within 15 days from the date of rejection note / intimation issued by the Buyer to them. In case of any failure to remove the same by the vendor within the stipulated period, the Buyer shall have all rights to remove the rejected materials/goods from their premises and discard it. Any cost on this account would be debited to vendor's account.
- d) The Buyer under no circumstances will be liable or held accountable for any damage, loss, deterioration of the rejected materials/goods for discarding the material/goods, or for any value for it.

### ***17. Damage or loss in transit***

- a) Subject to the terms of the Order, the Vendor undertakes at its own expense to replace goods lost or damaged in transit.
- b) The delivery will not be deemed to have taken place until replacement items are delivered to the satisfaction of the Buyer.

### ***18. Ownership and risk***

Subject to the terms of the delivery and without prejudice to PREJHA Foundation's other rights under the Conditions of the Order:

- a) Ownership in the Goods shall pass to PREJHA on delivery and acceptance.
- b) Risk in the Goods shall pass to PREJHA on delivery, save where the Order includes installation, in which case risk shall not pass to PREJHA until completion of the installation work.

### ***19. Fraud/Corruption***

PREJHA Foundation requires that the bidders participating in the selection process adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract.

PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has in contravention to the undertaking given in the Bid document and/or contract, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract as enshrined in the undertaking in bidding document and contract

### ***20. Conflicting relationships***

Bidder has an obligation to disclose as part of the bid document any situation of actual or potential conflict that impacts their capacity to serve the best interest of PREJHA Foundation, or that may reasonably be perceived as having this effect. Failure to disclose the said situations may lead to the disqualification of the bidder or the termination of its Contract

### ***21. Jurisdiction.***

- The disputes if any between the parties shall be subject to the exclusive jurisdiction of the courts in Ranchi alone.



## STANDARD FORMS

<b>TECH FORMS</b>	<b>FORM NAME</b>	<b>Mention list of all supporting documents attached (if any)</b>
TECH-1	Letter of proposal submission	Pls scan, sign & attach
TECH-2	Bidder's organization and experience	Pls Put details during bid submission online
TECH-3	Techno commercial offer	Pls Put details during bid submission online
Fin – 1	Financial Bid Format	Pls Put details during bid submission online

**Form Tech 1: Letter**

**(On Bidder's Letter-head)**  
**Letter of Proposal Submission**

To,  
Executive Director  
**PanIIT Alumni Reach For Jharkhand Foundation**  
**Kalyan Complex, Balihar Road, Morabadi,**  
**Ranchi - 834008, Jharkhand**

We, the undersigned, offer to supply Kitchen Utensils for PREJHA Foundation, in accordance with your Request for Quotation dated 08-09-2018. We are hereby submitting our proposal, which includes this Technical Proposal, and the Financial Proposal as indicated

We undertake the total responsibility for supply of the goods, if awarded to us.

We hereby declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.

We understand that **PREJHA Foundation** is not bound to accept any proposal it receives.

We further state that we understand that PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing a Contract

Yours faithfully,

\*Authorized Signatory [*In full and Designation*]: Name and Title of Signatory:

Name of

Bidder:

Address:

## Form Tech 2: Bidder's Organization and Experience

### Bidder's Organization

Provide here a brief description of the background and organization of your Agency/entity.

<i>Years</i>	<i>2015-16</i>	<i>2016-17</i>	<i>Average</i>
<i>Turnover (INR)</i>			

*Attach PAN card copy, Bank Details (along with copy of cancelled cheque)*

**Form Tech 3: Techno commercial Offer**

<b><u>TENDER PROFORMA for Techno-commercial</u></b>	
PREJHA reference	
Name of Bidder	
Address of Bidder	
Acceptance of Delivery Schedule	Yes
Acceptance of payment terms	Yes
GSTIN No	
Acceptance of Guarantee clause	Yes
Acceptance of Jurisdiction clause	Yes

**Form Fin1: Financial Bid Proforma**

<b>TENDER PROFORMA for Commercial</b>							
<b>PREJHA Reference No</b>							
<b>Name of Bidder</b>							
<b>SN</b>	<b>Item Description</b>	<b>Estimated Qty</b>	<b>Unit Rate</b>	<b>Estimated Value</b>	<b>Tax %</b>	<b>Tax</b>	<b>Freight</b>
1	SS Single Burner Gas Ranger 202 - 18" x 18" High Pressure Body Type: Heavy Stainless Steel Body; Burner Type: Single Heavy Burnner Round Size; Shape: Square - Color: Silver; Size: 18 X 18 Inch	40					
2	lpg Gas Cylinder Regulator ( Material: Aluminum) + Steel Suraksha Steel wire reinforced LPG Hose- ISI and ISO certified	10					
3	Stainless Steel 2 Burner Gas Stove, Metallic Silver - Low Pressure with regulator & pipe Material: Stainless Steel, Shape: Rectangle Warranty Information: Min 1 years manufacturer's warranty - Prestige/Pigeon/Sunflame/Surya ISI cerified gas stove,brass burners	10					
4	Aluminum Tub(Degchi) (15 Kg with lid) - 12kg weight; min900mm dia	36					
5	Aluminum Tub (Degchi)(8 kg with lid) - around 05kg weight; min610mm Dia	36					
6	Aluminum Tub (Degchi) 10 Litre	25					
7	Kadai 24" dia, 8kg around; Made of Hindalium	25					
8	Kadai 12" dia, 3kg around; Made of Hindalium	25					
9	MS Chinese Rice Kadai 18"	12					
10	SS Perforated Ladle (2')	60					
11	MS Perforated Ladle Small	50					
12	SS Ladle for Rice flat, 3' handle	60					
13	Ladle for Dal, sambar 1' handle	180					
14	SS Bucket 16 L	250					
15	Garbage Drum ( 240 lt) Plastic with Wheels; Height 1080 mm; Length 760 mm; Width 595 mm ; Material LDPE; Colour green, Bin Capacity (Volume) 240 Ltrs,Load Carrying Capacity 60 Kg,Wall Non- Perforated,Lid Swing Type,Handle Without,Wheel With,Wheel Lock Without	10					
16	SS steel Oil container with lid 1 Lit; thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness	130					

	Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm						
17	SS containers small 500 ml Size; Thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm	130					
18	SS containers small 100 ml Size; Thickness Of Sheet For Container. 0.7 mm; Thickness Of Container. 0.5 mm; Thickness Of Sheet For Lid. 0.5 mm; Thickness Of Lid. 0.45 mm	65					
19	SS Drum 100 Litres With Lid Dia 457 mm Height 750 mm	25					
20	SS Drum 25 Litres With Lid Dia 305 mm Height 400 mm	60					
21	SS Jarni ( Fry Strainer ) Size 14cm	50					
22	MS Fishker / Crystal Brand Veg Knife (Thin Blade) 6" size & Sharping Rod	250					
23	MS Peeler medium size Dimensions 19.5" X 2.3"; Material Stainless Steel	250					
24	Gas Lighter medium size Color: Silver, Material: Stainless steel	60					
25	Wood Poori / Chapati rolling pin Material: wood	130					
26	Tea Strainer Diameter Of Stainless Steel Wire In Mesh 0.24 mm Strainer Mesh Aperture 700 Micron Material of Strainer - Stainless steel food grade	130					
27	Cup / Saucer Set (pack of 6); Overall Height Of Cup/Mug,mm 62 mm; Overall Diameter Of Cup/Mug,mm 100 mm; Wall Thickness Of Cup/Mug,mm 3 mm; Overall Diameter Of Plate,mm 150 mm; Wall Thickness Of Plate, 4 mm; Capacity Of Cup/Mug,ml 180 ml; Colour white	130					
28	Service flat laddle for curry; Length Of Spoon Serving 275 to 285 mm; Sheet Thickness Of Spoon Serving 1.25 mm; Bowl Outer Dia Of Spoon Serving 65 mm	130					
29	SS 304 Thali; Min Overall Dia - 350mm; Round Shape; Min Overall Thickness of plate - 0.55mm;	1800					
30	SS Bowl 15 cm dia, gauge 18 (mm 1.245) thick; Height Of Bowl 50 mm	1800					
31	SS Water Tumbler(glass), gauge 18 (mm 1.245) thick Capacity 300 ml; Outer Dia At The Top 70 for 300ml mm;	1800					

	Min.Thickness After Drawing 0.55 mm; Height 105 mm for 300ml mm						
32	SS spoon, gauge 18 (mm 1.245) thick	1800					
33	SS Water Jug, 2L Height Of Jugs 185 mm; Top Dia Of Jugs 137 mm; Bottom Dia Of Jugs 92 mm; Sheet Thickness (after Formation) 0.7 mm	130					
34	Hindalium Tea Kettle, Capacity 2L	40					
35	Tawa 2' * 2' (Ulta tawa) MS thickness - 8mm	25					
36	Al Saucepan 2 Ltr with Handle (Tea / water) Diameter: 18 cm , Height: 10 cm	60					
37	SS Perforated Colinder for Rice strainer, Commercial	60					
38	Aata chaalni Product Dimensions: 20 x 20 x 4 cm Material Stainless Steel	90					
39	Tawa 12" dia with handle	25					
40	Fibre tray anti skid Top Outer Dia 355 mm; Top Inner Dia 348.5 mm; Sheet Thickness 0.7 mm; Min . Thickness Of Sheet After Drawing 0.55 mm; Height 37 mm	60					
41	Hot case large(for keeping rotis hot) 6500 ml Dimensions cm: 30 X 19 X 30	130					
42	Glass set borocil(made of glass) - 6 per set Overall Height,mm 100 mmm; Top Diameter/width,mm 60 mm; Bottom Diameter/width,mm 60 mm; Min. Thickness,mm 3 mm; Nominal Capacity,ml 295 ml	130					
43	Tea can (Kettle) SS - 10l Wall Thickness 5 mm	25					
44	Quarter plate Melamine plastic specs : Shape Of Plate Round; Overall Diameter Of Plate 412 mm; Overall Thickness Of Plate 8 mm; SS Specs :Overall Diameter Of Plate 200 mm; Overall Thickness Of Plate 70 mm	350					
45	Full plate SS/Melamine plastic; Melamine plastic specs :Overall Diameter Of Plate 812 mm; Overall Thickness Of Plate 10 mm; Weight Of Each Plate 60 gm; Colour WHITE ; SS Specs :Shape Of Plate round; Overall Diameter Of Plate 200 mm; Overall Thickness Of Plate 0.55 mm; Weight Of Each Plate 0.205 gm; Colour STEEL	350					
46	Pressure Cooker 5 L - Hawkins/Prestige/Bajaj Material: Aluminium	25					

47	Pressure Cooker 10 L - Hawkins/Prestige/Bajaj Color: Silver, Material type: Aluminium	25					
48	Pressure Cooker 22 L - Hawkins/Prestige/Bajaj Color: Silver, Material type: Aluminium	25					
49	Service Counter - 5 pots (3 big + 2 small pots) - SS 304 Steel: 16-22 gauge, Size 1500x700x880 mm, With Electrical Heater, Bain Marie with container & Lid, With additional foldable platform of width 300mm along the length;	10					
50	Stainless Steel Three Shelf Kitchen Utility trolley(Silver) with wheels.Material: Stainless Steel, Color: Silver; Item Min Dimension: 900 mm x 600 mm x 800 mm; Special Anti-Rust Coating, With Handle & Wheel Locking Mechanis,	10					
51	Stainless Steel Roti Chimta (Tong), Length Of tong /Chimta 425 mm; Sheet Thickness Of The Stainless Steel 1.4 mm	120					
52	Foldable Platform Trolley - Stainless steel body, Min size of platform - 1000mm X 600mm, Min load bearing capacity - 200Kg	20					
53	electronic weighing scale platform - capacity 100 kg, Min platform size 450x450 mm, Least Count - 20gms, Platform Material - SS top & MS in structure, ISI certificate	10					
54	Stainless Steel 4 level storage rack Material: SS 304, Color: Silver; Min Item Dimension: 900mm X 600mm X 1800mm; Special Anti-Rust Coating, Grossery Storage in Store Room	10					
55	Unused Plate Storage Rack with Trolley (30x18x34)"	10					
56	Commercial Mixer 1400 Watts Commercial / Hotel Mixer Grinder with minimum 2 Jars ( Wet Grinding Jar (2.0 LTRS.) with Polycarbonate Lid, 1 of Multi-Purpose Jar (2.5 LTRS.)) Shock proof ABS material body; Sealed oil-filled sintered bronze bushes for extended bush life; Unbreakable poly carbonate dome, Min 1 year warranty; Make - Morphy Richards/Llords	25					
57	Vegetable Basket, Plastics Volume 50 Lt	10					
58	Vegetable Basket, Plastics Volume 25 Lt	10					
59	Vegetable Basket, Plastics Volume 10 Lt	10					
60	SS Flat Spoon	50					
61	SS Slicer	50					



62	SS Gamla 22inch	30					
63	SS parat 24 inch	30					
64	SS Khal Batta min 6inch	30					
65	SS Kadahi small 12 inch	30					
65	Dinner set of min 21 pcs - Make - Laopala/cello/signoraware/nayassa	15					

(\*- Freight - Ex Ranchi)