

**PREJHA Foundation Reference:
1130-PREJHA09/18/33**

Request for Proposal

Of

Partner Empanelment & Selection

FOR

Supply of Nursing Setup Equipments

Dated: 08th Sep 2018

PanIIT Alumni Reach For Jharkhand Foundation

**A Non-profit Special Purpose Joint Enterprise between agencies of Department of Welfare,
Government of Jharkhand and
PanIIT Alumni Reach For India Foundation,
Kalyan Complex, Balihar Road, Morabadi,
Ranchi - 834008, Jharkhand**

Estimated Value -Rs 2,50,00,000

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DISCLAIMER

The information contained in this Request for Quotation ("RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of PanIIT Alumni Reach For Jharkhand Foundation (hereinafter "PREJHA") is provided to interested parties on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor an invitation by PREJHA to interested parties who submit their quote (henceforth "Bidders") in response to this RFP. The purpose of this RFP is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for selection as supply agency with PREJHA Foundation as per notified norms.

PREJHA Foundation makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained herein or deemed to form part of this RFP or arising in any way from this process.

A Bidder must warrant that all the information provided by it to PREJHA Foundation at the time of application & subsequently, is true to the best of its knowledge and belief, and specially warrants that it has duly complied with the provisions of laws applicable to it. Bidder indemnifies PREJHA Foundation from any liabilities arising out of error or default or negligence or contravention in regard to any of the applicable laws, including, but not limited to, submission of statutory forms & other such documents.

The issue of this RFP does not imply that PREJHA Foundation is bound to select any Bidder(s) or select any Bidder(s) for any project. PREJHA Foundation may accept or reject any proposal in its discretion and may ask for any additional information or vary its requirements, add to or amend the terms, procedure and protocol set out in RFP for bonafide reasons, which will be notified to all the Bidders invited to tender. Further PREJHA Foundation hereby reserves its right to annul the process at any time prior to issuance of Purchase Order without incurring any liability towards the Tenderers.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by PREJHA Foundation or any other costs incurred regarding or relating to its Bid. All such costs and expenses will remain with the Bidder and PREJHA Foundation shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of this RFP and related processes.

SECTION 1: LETTER OF INVITATION

PaniIT Alumni Reach for Jharkhand (PREJHA) Foundation invites proposals from reputed bidders for empanelment as nursing set-up equipments Partner for PREJHA Foundation's Gurukuls& Kaushal College in Jharkhand.

A bidder will be selected based on two stage Quality cum Cost based Selection method (QCBS basis) from suitable agencies as per weightage & procedures described in this RFP. Financial Bid format will be shared only with the eligible bidders after completion of 1st stage technical bidding.

The content of this RFP enlists the requirements of PREJHA Foundation. It includes the **Bidding Terms& selection** procedure which details out all that may be needed by the potential bidders to understand the financial terms and bidding process and explains the contractual terms that PREJHA Foundation wishes to specify at this stage.

The RFP includes the following sections:

Section 1 - Letter of Invitation

Section 2 - Instructions to Bidders & FAQs

Section 3 –Prequalification & Quality Bid (Standard Forms)

The information may be submitted online only at the following website.

<https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action>

Yours faithfully,

Authorized signatory

**PaniIT Alumni Reach For Jharkhand Foundation,
Kalyan Complex, Balihar Road, Morabadi,
Ranchi – 834008, Jharkhand**

PREFACE

About PREJHA Foundation

Agencies of Department of Welfare, Government of Jharkhand and PanIIT Alumni Reach for India Foundation have partnered to form PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation, a not-for-profit joint enterprise to implement and scale sustainable welfare initiatives. The initiative will replicate the PanIIT Skill Gurukul model of learning for skill development across all the districts of Jharkhand state and thus provide a network of ITI and sub-ITI institutions accessible to school dropouts, underprivileged and those who are from the lower strata of socio-economic background.

PREJHA Foundation sets up Rural Skill Gurukuls and Kaushal colleges to impart vocational Education to deserving candidates.

Purpose of RFP

PREJHA Foundation is looking to empanel and select competent partners to enable, co-curate and deliver **Nursing Setup Equipments** across PREJHA Foundation's gurukuls & Kaushal Colleges. Being in vocational Education sector with an academic calendar to adhere, on-time-delivery of quality goods, services & works are as essential as is cost optimization. Hence a proven track record, institutional quality enables more dependable future performance. This RFP is designed to welcome such competent partners who have proven institutional quality, domain expertise and credible track record, delivery capability in this sector.

Two stage Quality-Cost Based Selection

The two stage Quality –cost based selection entails invitation of Quality bids in Stage I(Technical Round). Based on careful considerations, the following quality parameters have been laid out as part of this selection. Keeping in line with open, transparent philosophy of PREJHA Foundation, the quality bid can be self-evaluated and revised accordingly before submission.

Quality Bid Point system:

There are 3 sections in this quality bid totaling 100 points across all sections. The following are 3 sections along with points allotted to the same:

- a) Institutional Quality – 30 Points
- b) Track Record & relevance – 40 Points
- c) Delivery capability – 30 points

Any misrepresentation of facts, data, documents will lead to disqualification & permanent agency Black listing. The initial cut-off for progressing to next stage has been set as 60 points, subject to section wise cut-off, but could be lowered after stage I bid opening based on the response as per discretion of Prejha Foundation. Hence, you are encouraged to apply in any case.

Empanelment

All bidders who participate in stage II would be 'deemed as empaneled' over the next 1 year from the date of opening of Bid including for future orders or for part orders at the sole discretion of PREJHA Foundation

Section 2: Instructions to Bidders

The evaluation criteria for the bidders is based on two stage Quality cum Cost based Selection method(QCBS basis) subject to the bidders submitting and satisfying the basic qualification mentioned. **Each Bidder must submit a single proposal only.**

PREJHA foundation shall endeavor to adhere to the following schedule but reserves the right to alter the same:

Time schedule of Tender:

Sl.No.	Particulars	Date
1.	Tender e-Publication date	08.09.2018
2.	Start date for seeking Clarification	07.09.2018
3.	Last date for seeking clarification on line from service provider (mjunction Services Limited)	14.09.2018
4.	Stage I: Quality Bid submission start date (only on-line bid accepted)	07.09.2018
5.	Quaity Bid submission end date	20.09.2018 (08:00PM)
6.	Schedule date for Quality bid opening	20.09.2018
7	Stage II: Financial Bid submission start date (only for provisionally empaneled vendor)	20.09.2018 onwards
8	Financial Bid submission end date	24.09.2018(08:00PM)
7	Comparative statement preparation by the system	24.09.2018

Estimated value of tender:

The estimated value of tender is Rs2,50,00,000

Indicative BoQ is as follows:

S. No	Name of the Lab Equipment	Additional Quantity for Chanho
A. Patient Care simulators		
1	Patient cots – Adult	
a	Adult	10
b	Child	6
2	Birthing/Female Dummy (Zoe Model)/ obstetrical training manikin-dummy with doll	1
3.	IUD	1
4.	New born resuscitation	1
Equipments		
5.	Spiro meter	1
6.	Nebulizer	1
7.	Glucometer	1
8.	Foetal Dopler	1
9.	Electronic Coat	1
10.	Monitors	1
11.	Ambubag-Mask (different size)	1

12.	Water mattress	2
	Air Matress	2
13.	Bed side locker	10
14.	Stools/Chair	16
15	Manikins for demonstarting Nursing Procedure	
	Adult Male	1
	Adult Female	2
	Child	2
	New born	2
	CPR	2
	Trays different sizes	
	24"x16"	6
	14"x10"	6
	11"x9"	6
	8"x5"	6
16	Trays with cover assorted sizes	6
17	Bowls	
	16" diameter	6
	10" diameter	6
	4" diameter	12
	2-3" diameter	12
	Bowls with Cover	
	6" diameter	12
	4" diameter	12
18.	Enema (disposable Sets)	1
19.	Kidney trays of assorted sizes	
a	Kidney Tray 6"	5
b	Kidney Tray 8"	5
c	Kidney Tray 10"	5
d	Kidney Tray 12"	5
20.	Measuring Jugs	
a	1000 ml.	6
b	500 ml.	6
c	250 ml.	6
21.	Basins Assorted Size Basin	12
22.	Knife dish with cover	6
23.	Feeding Cups	6
24.	Bed Pans	6
25.	Jars with Covers	
	12"x8"	2
26.	Trolleys with Upper and Lower Shelves	1
27.	Pint measure	2

28.	Mugs	2
B. Instruments (As per ANM, INC) for 60 Candidates		
29.	Cheatele forceps	4
30.	Sponge Holding Forceps	4
31.	Artery Clamps	
	(i) Straight 6"	6
	(ii) Curved 6"	4
32.	Dissecting Forceps	
	(i) Toothed	6
	(ii) Non-Toothed	6
33.	Mouth gag	4
34.	Tongue Depressor	4
35.	Tongue holding forceps	4
36.	Catheters	4
37.	Oxygen cylinder with stand	1
38.	Oxygen mask	1
C. Glass-Ware		
39.	Measuring Cups	
	(i) 240 ml	6
	(ii) 120 ml.	6
	(iii) 30 ml.	6
40.	Clinical Thermometers	
	(i) Oral(Digital)	6
	(ii) Room	2
D. Syringes and Needles		
41.	Syringes	
	(i) 2 ml.	12
	(ii) 5 ml.	12
	(iii) 10 ml.	12
	(iv) 20 ml.	12
42.	Tuberculin syringe	6
43.	Insulin Syringe with needle	6
44.	Needles (All sizes)	12
E. Suture Material		
45.	Needle Holder	
	6"	6
	7"	6
	8"	6
46.	Suture Cutting Scissors	6
47.	Suture Needle	
	(i) Straight	6
	(ii) Curved	6
48.	Suture Thread	

	Silk 2 packets	
	Cotton 2 Packets	
49.	Catgut	
	(i) Silk	6
	(ii) Cotton	6
50.	Catgut tube breaker	2
51.	Suture Clip 1 Packet	
52.	Suture Clip applier and remover	2
F. Rubber Goods		
53.	Mackintosh roll	
	(i) Full bed length	5
	(ii) Draw Mackintosh	5
54.	Hot water bag	5
55.	Gloves different sizes	5
56.	Catheters	
	(i) Folley's Catheter	6
	(ii) Nasal Catheter	6
	(iii) Rectal Catheter	6
57.	Air Rings	6
58.	Mucus Sucker	6
59.	Breast Pump	2
60.	Nipple Shield	2
61.	Ryle's Tube	6
62.	Flatus Tube	6
G. Miscellaneous Items (As per ANM, INC) for 60 candidates		
63.	Mortar and Pestle	6
64.	Wooden Shock Blocks 2 Pairs	2
65.	Spirit Lamp	6
66.	Test Tube Stand	6
67.	Test Tube Holder	12
68.	Torch	2
69.	Nail Brush	6
70.	Adult weighing Scale	2
71.	Baby weighing Scale	2
72.	Back Rest	2
73.	Splints different sizes	12
74.	Bandages different sizes 12 each	12
75.	Adhesive Tapes	2
76.	I.V. Stand	2
77.	Tape Measure	6
78.	Bucket with cover	6
79.	Comb	6
80.	Sphygmomanometer	

	a. Regular	5
	b. Electronic	2
81.	Stethoscope	6
82.	Soap and Soap Dish	12
83.	Dust Bins	6
84.	Over bed Table (Heart Table)	2
85.	Screens/bed side curtains	2
86.	Three way adapter	3
87.	Dettol	
	1 Bottle	1
88.	Phenyle	1
89.	M. Spirit	1
90.	Benedict's solution	1
91.	Tr. Iodine/Betadine	1
92.	Tr. Benzoin	1
93.	Nitric Acid	1
94.	Acetic acid	1
95.	Sulphur powder Half Kg.	1
96.	Ammonium sulphate crystals Half Kg.	
97.	Vaseline 1 Jar	
98.	Glycerine 1 bottle	
99.	Liquid paraffin	1
100.	Potassium permanganate crystals (200 Gm)	1
101.	Boric solutions (1 bottle)	1
102.	Hydrogen peroxide	1
103.	Sodium Bi carbonate powder (200 gm)	1
104.	Litmus paper strips red and blue	1
H. Linen		
105.	Mattress	
	(i) Adult	10
	(ii) Child	6
106.	Mattress cover	
	(i) Adult	10
	(ii) Child	6
107.	Bed Sheets	10
108.	Baby cot sheets	6
109.	Draw Sheets	10
110.	Pillows – Large	10
	Small	6
111.	Pillow Covers - Large	10
	Small	6
112.	Blankets	10
113.	Bed Spreads	10

114.	Towels	
	(i) Bath	12
	(ii) Hand	12
115.	Sponge Cloth	12
116.	Air ring/cushion covers	6
117.	Gowns – Mask	8
118.	Patient’s Clothes	
	(i) Male	4
	(ii) Female	4
	(iii) Baby dresses of different sizes	3
	(iv) Diapers different sizes	3
119.	Trolley Cover	2
120.	Dirty Linen Bag/Box	1
121.	Leggings	2
122.	Perineal Sheets	5
123.	Triangular Bandages	12
124.	Manytailed bandaged	12
125.	Eye Shields	5
126.	Dusters	24
127.	Slings	6
128.	‘T’ binder	2
129.	Screen Curtains	2
C. Instruments (As per ANM, INC) for 60 candidates		
159.	Vaginal Speculum	
	(i) Sims (different sizes)	2
	(ii) Cusco’s (different sizes)	2
160.	Cervical Dilators all sizes One set	1
161.	Anterior Vaginal wall Retractor	2
162.	Uterine Vulsellum	2
163.	Sponge Holding Forcep	2
164.	Ovum Forceps	1
165.	Uterine Flushing Curette	1
166.	Uterine Sound	1
167.	Mucus Sucker	6
168.	Pelvimeter	1
169.	Foetoscope	2
170.	Bowls medium and Small	
	Medium	2
	Small	2
171.	Kidney tray	
	Medium	2
	Small	2
172.	Enema can with tubing	1

173.	Foetoscope	1
174.	Artery Forceps	2
175.	Thumb Forceps	
	Toothed	1
	No Toothed	1
176.	Cord cutting blade/scissors	1
177.	Cord Ties	1
178.	Mucus Sucker	1
179.	Cotton swabs	1
180.	Mackintosh	1
181.	Glove	2
182.	Mask	1
183.	Apron	1
184.	Rubber Catheters	1
185.	Spring balance color coated	1
186.	Syringe with needles	
	2cc	1
	5cc	1
	10cc	1
187.	Shaving Set	1
188.	Spirit	1
189.	Soap with dish	1
190.	Hand Towels	1
	Measure tape	1
191.	Newspapers	
E. Nutrition Laboratory (As per ANM, INC) for 60 candidates		
192.	Gas stoves with cylinders/pipe line tubings	2
193.	Gas lighters	2
194.	Pressure cookers of different sizes – 1 Kg. & 2 Kg.	
	1 kg	2
	2kg	2
195.	Steel cooking vessels big, medium and small sizes	
	Big	3
	Medium	3
	Small	3
196.	Cutlery set	1
197.	Ladles (wooden spoons / spatulas)	12
198.	Juice squeezer	1
199.	Water reservoir	1
200.	Sauce pans with handle medium and small size	2
201.	Spoons Serving spoons	6
202.	Tea spoons	24
203.	Table spoons	12

204.	Dessert spoons	12
205.	Soup spoons	25
206.	Rice serving spoons	3
207.	Bowls (Wati)	4
208.	Soup bowls	25
209.	Forks	36
210.	Sieve	36
211.	Tongs	2
212.	Knives	6
213.	Peeler	3
214.	Vegetables cutters	6
215.	Vegetable cutting plate	6
216.	Water filter / Aqua guard	1
217.	Flask	2
218.	Frying pans	6
219.	Tawa	6
220.	Vessel holders (Chimta)	6
221.	Mixer with accessories	1
222.	Glasses for drinking water (steel)	24
223.	Glasses for drinking water (glass)	24
224.	Kitchen Weighing scale	1
	Nursing Charts	75
225.	Chapathi making plate & rolling pin	6
226.	Measuring scoops 2 sets	2
227.	Napkins	24
228.	Glass bowls	24
229.	Tea Strainer	6
230.	Egg beater	6
231.	Toaster	2
232.	Microwave with appropriate cooking vessels	1
233.	Dinner set (12 persons)	2
234.	Tea set (12 persons)	2
235.	Refrigerator	1
F. Community Health Laboratory (As per ANM, INC) for 60 candidates		
236.	Community Health bags	24
237.	Tables	
238.	Chairs	
239.	Steriliser	1
240.	Infant weighing scale	5
241.	Salter scale	1
242.	Spring balance	1
243.	Weighing machine	2

244.	Sphygmomanometers	5
245.	Stethoscopes	5
246.	Dari/mats for health education purpose	2
247.	A.V. Aids on different topics in the form of posters	
	Flip charts	
	Flash cards etc.	
248.	Community with separate compartments for clean articles, urine testing kit and hand washing kit with the following articles (6)	
249.	Assessment articles:	
	(i) Thermometer	1
	(ii) Tape measure	1
	(iii) Stethoscope	4
	(iv) Fetus scope	1
250.	Hand washing articles:	
	(i) Soap dish with soap	1
	(ii) Hand towel	1
	(iii) Nail brush	1
	(iv) Water proof bag	1
251.	Urine testing kit:	23
	(i) Test tubes	6
	(ii) Test tube holder	6
	(iii) Spirit lamp	1
	(iv) Dropper	1
	(v) Benedicts's solution in a bottle	1
	(vi) Glass syringe	1
252.	Dressing kit:	
	(i) Bag of sterilized dressing	1
	(ii) Antiseptic in a bottle	1
	(iii) Artery forceps	1
	(iv) Dissecting forceps non toothed	1
	(v) Dissecting forceps toothed	1
	(vi) Small Bowl	1
	(vii) Small kidney tray	1
	(viii) Suture cutting scissors / dressing scissors	1
253.	Medicines: Labeled medicines for essential treatment of minor ailment	
254.	Manikins/Patient care simulators for demonstrating nursing procedures Adult male 3 Nos. Adult Female 3 Nos. Child 2 Nos. CPR – Adult-1 Nos. New Born 1 Nos.	

	IV intubation arm 2 Nos.	
255	Electronic Coat	1
256	ECG Monitors	1
257	Stages of Development of Embryo	2
258	Female bony pelvis	4
259	Foetal Skull	2
260	Female Dummy (Zoe Model)/obstetrical training manikin-dummy with doll	1
261	Placenta	2
262	Full size foetus	4
263	New Born Baby	2
264	Breast Changes in pregnancy	1
265	Uterine changes in pregnancy showing height of uterus at different terms of pregnancy	1
266	Stages of Labour 1. First Stage 1 2. Second Stage 1 3. Third Stage 1	
267	Breech Presentation 1. Complete breech 1 2. Incomplete breech 1 3. Foot presentation 1 4. Shoulder presentation 1	
268	Face Presentation	1
269	Brow Presentation	1
270	Twin pregnancy	1
271	Placenta praevia different stages	1
272	Caput Succedaneum, Cephalhaematoma	1

273	Congenital Malformation of New Born 1. Cleft Lip – Palate 1 2. Spina Bifida 1 3. Hydrocephalus 1 4. Anencephalus 1	1
274	Bp Apparatus Manual	5
275	Bp Apparatus Automatic	5
276	Puloxymeter	5
277	Glucometer	2
278	Spine Cord With Straps	4
279	Headmotion Immobilizer	4
280	Stair Chair	1
281	Scoops Structure / Stretcher	2
282	Helmet	2
283	Non Rebreath Face Mask	2
284	Partial Rebreath Face Mask	5
285	Ventury Mask	5
286	Nibulization Mask	10
287	Oxygen Cylinder B Type	1
288	Oxygen Cylinder D Type	1
289	Humidifier	3
290	Regulator	5
291	Nibulizer	1

292	Suction Machine Automatic	2
293	Laryngoscope With Blades	2
294	Iv Cannula	2
295	Iv Fluid	5
296	Malleble Splint	5
297	Thermometer	10
298	Cervical Collar Large	6
299	Cervical Collar Medium	6
300	Cervical Collar Small	6
301	Oropharyngal Airways	3
302	Nasopharyngal Airways	3
303	Nasal Cannula Adult	5
304	Nasal Cannula Pediatric	2
305	Simple Fask Mask Adult	3
306	Simple Fask Mask Pediatric	5
307	Reservoir Bag	5
308	Laryngal Mask Airway	4
309	Flow Meter	3
310	Suction Pump	2
311	Suction Catheter Hard Tip	2
312	Suction Catheter Hard Tip All Size	3

313	Stillet	2
314	Endotracheal Tube All Size	2
315	Macro drip Iv Set	3
316	Micro drip Iv Set	3
317	Syringes	3
318	Bandages	3
319	Inhaler	3
320	Spacer	1
321	Cpr Mannequin Adult- Standard OEM with ISI CE Certification	1
322	Cpr Mannequin Infant- Standard OEM with ISI CE Certification	1
323	Adult Airway Mannequin- Standard OEM with ISI CE Certification	1
324	Torch	5
325	MCR Medical CPR Rescue Mask	10
326	Adult Ambu Bag With Mask	5
327	Infant Ambu Bag With Mask	5
328	Automated External Defibrillator -5S to Charge to 360J with Battery. 100 Charge/Discharge with 30,000 Fully Charged New Battery	2
329	Reception desk with computer and telephone access	0
330	Filing cabinets sufficient number for patients records	1
331	Hand washing sink	1
332	Instrument cleaning sink	1

333	Autoclave	1
334	Instrument storage unit	1
335	Sharps container	1
336	Special waste container	1
337	Domestic waste container	1
338	Contaminated waste bin	1
339	Personal protective equipment; gloves; masks; heavy duty gloves; eye- gear, head- gear	5
340	Self – aspirating syringe	1
341	Disposable syringe (2ml, 5ml,10ml,20ml,50 ml)	5
342	Assorted disposable needles	5
343	cotton rolls	10
344	IV set	2
345	IV Cannula of various types	1
346	urinary catheter (various girth)	1
347	sterile gauze pieces	10
348	Contraceptive devices (condoms, cervical caps, OCPs, IUCD)	10
349	vaginal speculum	1
350	sponge holding forceps	1
351	artery forceps	1
352	gown	5
353	episiotomy scissors	1

354	hooked forceps	1
355	mosquito forceps	1
356	sterilizing solution	2
357	Oxygen face mask	2
358	nasal cannula	2
359	Doyen's retractor	1
360	Kocher's forceps with toothed jaw	1
361	Sim's double-bladed vaginal speculum	1
362	Cusco's self retaining bivalve vaginal speculum	1
363	maternity bed (examination table)	1
364	maternal- fetal monitor	1
365	radiant warmer	1
366	rectal thermometre	1
367	electronic baby weighing scale	1
368	suction apparatus	1
369	phototherapy unit	1
370	pulse oximetre	1
371	paedetric nasal cannula	1
372	infant bassinets	1
373	nebulizer	1
374	diapers	5

375	restraint boards	3
376	paediatric treatment tables	1
377	splints	5
378	infant incubator	1
379	Disposable manual mucous sucker	1
380	Inj. oxytocin	2
381	Inj.drotin	2
382	Inj. Buscopan	2
383	Inj. perinorm	2
384	Inj. diazepam	2
385	Inj. methergin	2
386	Inj. misoprostol	2
387	Inj. frusemide	2
388	Inj. Vit- k	2
389	iron and folic acid tablets	2
390	Inj. Gentamycin	2
391	ampicillin	2
392	abortifient medicines	2
393	emergency medicine kits	1
394	insulin kit	1
395	first aid box	1

396	home medicine box	1
397	AYUSH medicine box	1
398	Nischay kit	1
399	Snellen's Chart	1
400	DOTS medicines	1
401	normal delivery kit	1
402	standard surgical kit	1
403	IUCD insertion kit	1
404	various vaccines	1
405	sterile set kit	1
406	Duster	5
407	board pen/ chalk	10
408	sample of various types of records	1
409	sample of various types of registers	5
410	Flash Cards	5
411	Flannel Board	2
412	Charts	5
413	community bags	3
414	e- modules	5
415	Paper (Ream of 500)	2
416	White Board	0

417	Extension Cord	3
418	BP Apparatus	1
419	stethoscope	1
420	cheatle's forceps	1
421	manniquin (adult and infant	1
422	defibrillitor	1
423	Liquid Soap Bottle	10
424	Cleaning Solution (Colin)	5
425	Mackintosh	10
426	Sand Bag	4
427	Ambu Mask (Adult)	3
428	Aed Trainer With Adult Pad	1
429	Stop Watch	3
430	Oxygen Cylinder	2
431	Oxygen Key	2
432	Oxygen Cylinder Trolley	2
433	Hospital Bed	2
434	Bedside Locker	2
435	Cardiac Table	2
436	Mattress	2
437	Bed Sheet	4

438	Pillow	4
439	Pillow Cover	4
440	Blanket	8
441	Wheel Chair	2
442	Walker	2
443	Crutch	2
444	Table (3 Ft By 6 Ft)	2
445	Cupboard	1
446	Stretcher Size : 210L x 56W x 82H cms. Frame Work Made of ERW Tubular Pipe of 31 mm. Dia Mounted on Four 15 cms. Dia. Castors (2 with Brakes). Removable Stretcher Top Made of CRC Sheet Pressed on Epoxy Coated Tubular Frame. Brackets on Alternate Ends for IV Drip Rod.	1
447	Cane	4
448	Back Rest- Angle Adjustable - Foldable for Easy Storage	4
449	Foot Rest - - Overall Approx Step Size: 505L x 305W x 230H mm. 800 - Frame Made of 1" x 18G CRC Tubes Fitted with PVC Stumps. - Pre-Treated & Epoxy Powder Coated.	4
450	Steel Basin (Large)	3
451	Steel Basin (Medium)	3
452	Steel Basin (Small)	3
453	Bed Pan	4
454	Urinal (Male)	2

455	Urinal (Female)	2
456	Air Cushion	2
457	Sand Bag	2
458	Weighing Machine	1
459	Steel Tray (Large)	8
460	Steel Tray (Medium)	8
461	Steel Tray (Small)	8
462	Artery Forcep	5
463	Dissecting Forcep	8
464	Scissor	2
465	Nail Cutter & Filer	5
466	Splint (Large)	4
467	Splint (Medium)	4
468	Splint (Small)	4
469	Cervical Collar (Large)	2
470	Cervical Collar (Medium)	2
471	Cervical Collar (Small)	2
472	Spine Board	4
473	Steel Plate	4
474	Steel Glass	4
475	Steel Bowl	4

476	Spoon	8
477	Steel Jug	2
478	Bath Tub	2
479	Kidney Tray	5
480	Iv Stand- 22" Diameter Chrome-Plated Heavy Bar Steel Base - Two-Hook ram's Horn with Secure- Grip Tips - Based on a Four Leg Stand - Height Adjustment from 51 1/2" to 93" - Bottom Pole Diameter is 1", Upper Pole Diameter is 0.75	2
481	Measuring Glass	4
482	Measuring Tape	4
483	Goggles	5
484	Suction Apparatus- A/c Power with Collection Capacity of 200 ml with 20 ltrs Per m	2
485	Siringe Destroyer	4
486	Siringe Sterlizer	4
487	Needle Burner	1
488	Thermometer	8
489	Siringe 50 Cc/MI	8
490	B.P. Monitoring Machine	5
491	Hot Water Bottle	6
492	Ice Caps	4
493	Transfer Forceps	4
494	Drum	1

495	Dressing Kit	1
496	Dressing Scissor	5
497	Folley Catheter	2
498	Euro Bag	4
499	Ryle'S Tube	4
500	Vaccutanour(Red/Black/Voilet)	10
501	Tourniquet	2
502	Examination Table- Size 1840mm L X 575mm W X 860 mm H - Rectangular Tube Frame with Sheet Cabinets - 100 mm Foam Mattress, - Reversible Rexine Cover ~ Three Cabinets, One with Lock. 1 Drawer with Lock - Examination Trolley with 3 Trays - Retractable Step Stool & Writing Pad - Pretreated & Powder Coated - With Lockers on all The Doors	1
503	Call Bell	2
504	Rubber Sheet/Mackintosh	10
505	Draw Sheet	4
506	Bandage	10
507	Suction Catheater	2
508	Bulb Syringe	2
509	Oxygen Mask	8
510	Stethoscope	5
511	Towel	4

512	Gown	10
513	Gloves (Disposable) - Packet	8
514	Gloves (Surgical) - Packet	8
515	Liquid Soap Bottle	4
516	Mask - Packet	4
517	Shoe Cover - Packet	4
518	Hair Cap - Packet	1
519	Macintosh	8
520	Sponge Cloth	2
521	Wet Wipes - Packet	2
522	Comb	4
523	Tooth Brush	4
524	Toothpaste	2
525	Hair Oil	2
526	Shampoo Bottle	2
527	Bath Soap	8
528	Talcum Powder	2
529	Different Colour Plastic Bags With Dustbins (Red)	1
530	Different Colour Plastic Bags With Dustbins (Blue)	1
531	Different Colour Plastic Bags With Dustbins (Black)	1
532	Different Colour Plastic Bags With Dustbins (Yellow)	1

533	Uro Bag	10
534	Sample Collection Bottle	10
535	Gauze Piece (4X4)	10
536	Betadine Solution Bottle	4
537	Cotton Rolls	2
538	Cotton Absorbent	2
539	Normal Saline Bottle	2
540	Micropore	5
541	Spatula	10
542	Blood Concentrate	4
543	Hydrogen Peroxide Bottle	2
544	Cleaning Solution (Colin)	2
545	Manniquin	5
546	Food Preparation Lab	
547	Sinks For Utensil Washing	5
548	Food Trolley	5
549	Storage Cupboards	2
550	Refrigerator	2
551	Cooking Gas And Burners & Lighters	5
552	Microwave	2
553	Dinning Utensils	12

554	Measuring Cups	12
555	Weight Machine For Food-10-50 Gram Sensitivity	5
556	Blenderizers	3
557	Kitchen Utensils And Equipment- Cooking/Processing	12
558	Measuring Spoons	12
559	Stadiometer	5
560	Measuring Tape	3
561	Gas Burner	5
562	Cylinder	5
563	Common House Hold Measures	4
564	Flip Books And Models For Food Groups	6
565	Food Models For Portion Size -2 Sets	4
566	Cutlery – Cooking And Serving	12
567	Storage And Garbage Bins At All Cooking Stations	5
568	Charts Of Food Groups , Portion Sizes , Nutrient Sources Etc	12
569	Dry And Fresh Cooking Ingredients With Storage	4
570	Sample Forms & Formats	10
571	Aprons And Head Scarfs	5
572	Gloves (Disposable) - Packet	5
573	Gloves (Surgical) - Packet	5
574	Liquid Soap Bottle	3

575	Nutritional Brochures	5
576	Bio Degradable Plastic Bags (Red, Blue, Black And Yellow 10 Each)With Dustbins	10
577	Paper (Ream Of 500)	5
578	Cleaning Solution (Colin)	1
579	Flip Charts On Diet Preparation& Management	1
580	Scrubbers And Liquid Soap For Cleaning Utensils Etc	1
581	Paper Tissues	1
582	Fire Extinguisher 5 Kg Abc Type	1
583	Weighing Machine	1
584	Replacement Battery	2
585	Electric Or Induction Cooking Stove (For Emergency Use)	4

General terms & Conditions:

1. Definitions

- **"Buyer"** means PREJHA Foundation
- **"Bidder"** means suppliers or contractors who have participated in tender
- **"The Vendor"** means the supplier or contractor or service provider to whom the Order is addressed.
- **"The Purchase Order"** means terms and conditions signed between Buyer and the Vendor governing the subject matter of this Order
- **The Goods / Services"** means the goods or services to be supplied under the Order.

2. Amendment of RFP

At any time before the submission of Proposals, PREJHA Foundation may amend the RFP by issuing an addendum in writing or by standard electronic means. The addendum shall be uploaded on the <https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action> and will be binding on them. To give Bidders reasonable time in which to take an amendment into account in their Proposals, PREJHA Foundation may, if the amendment is substantial, extend the deadline for the submission of Proposals.

3. Bidding

(to be solely done through portal)

<https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action>

- a. Offer to be submitted only on e-procurement portal. Hard copy of offer is **not required** to be submitted to PREJHA Foundation. Any offer received in Hard copy shall **not be accepted** and will stand disqualified
- b. Mode of Submission of offer: Being e-tender, offer will be solely submitted online through e-tender portal: <https://eprocurement.mjunction.in/EPKV2Web/org/PREJHA/home.action> through following Application Service Providers (ASPs) appointed by PREJHA:

M/s Mjunction Services Limited, 6thFloor, Tata Centre.43 J N Road,
Kolkata – 700 071,

Contact Person: Helpdesk Officer Sumant Kumar Choudhary
9163348104, sumant.choudary@mjunction.in

- c. Bidders may obtain further information regarding this tender from the office of PREJHA, Kalyan Gurukul, Kumarbagh Road, Arsande, Kanke, Ranchi – 834006 from 10:00 hours to 17:00 hours on all working days till the date of bidding is open.

Contact Person: Abhinav Prakash, Project Sevak, PREJHA

Contact No.: 7041866069

Email-ID: abhinav.p@parfi.org

- d. Bidders are expected to adequately apprise themselves regarding the procedure and provisions available on the e-procurement portal **operated/ maintained** by M/S. Mjunction services limited. Buyer shall not be responsible for any issues related to timely or proper uploading/submission of the bid.

4. Validity of Proposal

Bidders' proposals must remain **valid for a period of min** 180 days after the submission of proposal. Should the need arise, PREJHA Foundation may request Bidders to extend the validity period of their proposals. If a bidder is selected as vendor, his proposal will remain same for whole of the delivery schedule.

5. Submission of proposal

The Proposal as well as all related correspondence exchanged by the bidders and PREJHA Foundation, shall be only through the portal of mjunction and electronic means.

The offer shall be submitted as per the instructions of tender document and as detailed in this RFP. Price shall be furnished in the relevant price schedule only. In case of any clarification, bidder may contact the concerned contact persons at m junction Services or PREJHA as listed above.

6. Latest updates

Latest updates on the critical dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc. to Tender Specifications will be hosted on PREJHA-mjunction webpage. Bidders to keep themselves updated with all such information. Bidders may please visit <https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action> for document submission.

7. Technical Bid (incl. Pre-Qualification Criteria) to be filled and submitted in form tech2

8. Financial Proposal

Only those bidders who qualify to second stage after clearing the cut-off would be deemed as 'provisionally empanelled' and would be eligible for second stage of financial bidding. Technically qualified bidders will be intimated by e-mail/phone & should put their Financial bid in the system during the 2nd stage of the process.

9. Award of Contract

- a. The technical bid (incl. pre-qualification criteria) will be verified by PREJHA Foundation. **Prejha Foundation will allow upload of financial bid as per the template with Bill of Quantities which can be downloaded after successful acceptance of the technical Bid and approval.** The Procurement System will determine the lowest financial bid among the technically qualified bidders in the 2nd stage.
- b. PREJHA Foundation shall award the Contract to the selected bidder by issue of Letter of Award (LOA) for the estimated order value along with terms & Conditions governing the Award and notify the same to the bidder through email. The selected bidder shall submit security deposit of 5% of the estimated order value in the form of either a bank guarantee from a scheduled bank or a DD drawn on any scheduled bank in favour of "PanIIT Alumni Reach for Jharkhand Foundation" payable at par in Ranchi.
- c. The selected bidder is expected to commence the assignment on the date and at the location specified in the LOA/ Contract.
- d. If the selected bidder does not sign the Contract within the stipulated period, the LOA may be cancelled, and the next lowest bidder will be considered for award of Contract.
- e. If at any stage in the bidding process including after bid opening or Issuance of Purchase orders pertaining to this RFP, PREJHA believe that the Bidders do not meet the requisite Technical criteria set out in the Bid Document or delivery schedule or that the rate quoted exceeds its own estimates for the supply value, PREJHA reserves the right to cancel the tender without incurring any obligation or liability towards the tenderers.
- f. Purchase Orders & Delivery details over the validity of this RFP, purchase orders with specified quantity & delivery details would be issued as per requirements
- g. PREJHA Foundation reserves the right to issue a part order of any 'line item' or sets of line items from BoQ totaling a value of above Rs.1 lakh in the bid to another empaneled vendor based on cost, time & quality considerations at its sole discretion. The transport cost in such cases will be on actual basis.
- h. Delivery time is the essence of this order and must be strictly adhered to. If the vendor fails to

deliver the goods in time, the Buyer may, at its sole discretion:

- i. Treat the order as cancelled at any time and recover any loss or damage from the vendor by invoking Security Deposit;
- j. purchase the goods ordered or any part thereof from other sources on the vendor's account, in which case, the Vendor shall be liable to pay the Buyer not only the difference between the price at which such goods have been purchased and the price calculated at the rate set out in this order, but also any other loss or damage the Buyer may suffer;

10. Indicative Delivery Schedule

- a. Goods to be delivered at our Kaushal Colleges as per the delivery schedule provided during the signing of contract. 1st lot should be delivered within 15 days of signing of contract while delivery for subsequent lots should be as per delivery schedule provided. There should not be a delay of more than 15 days in delivery of subsequent lots.
- b. Delivery locations will vary as per following

Sl. No	Delivery Location
1	Nursing Kaushal College Chanho(Ranchi)
2	Nursing Kaushal College Itki(Ranchi)
3	Nursing Kaushal College Rajnagar(Saraikela)
4	Nursing Kaushal College Gumla

11. Payment Terms

- a) 100% within 60 days of delivery on submission of invoice & delivery challan for each unit. If the vendor delivers goods within 7 days of order confirmation, 100% payment will be done within 45 days.
- b) If a vendor fails to deliver the goods as per the delivery schedule. PREJHA foundation is entitled to delay payment by 2 days for each day delay in delivery. If such delay extends beyond 7 days, it could lead to possible forfeiture of security deposit.

12. Unloading

- a. Unloading is in Vendor's scope.
- b. The risk of all materials till unloading at location will be in vendor's scope.

13. Quality of goods and services.

The Vendor should warrant to PREJHA that:

- a. The Goods and Services would conform in all respects to the Order and to recognized Indian or equivalent standards and codes (where applicable) and be at the complete satisfaction of Buyer.
- b. The said good/services processed and delivered by the Vendor shall be made from good quality bought out components/materials, as acceptable to the Buyer and it should have standard/excellent workmanship and fit for their intended purpose.

14. Warranty/ Guarantee

- a. The said goods/services delivered by the Vendor should be identical to the sample/specification given by the Vendor.

- b. Where the said goods/services delivered by the Vendor to the Buyer is according to sample as well as certain specification/description, if any, the said goods/services processed and delivered, shall match not only with the said sample, but also with the said specification/description.
- c. If deficiency is identified before or during the transfer of risk or during the Guarantee/warranty Period, the Vendor must at its own expense and at the discretion of the Buyer either repair the deficiency or provide re-performance of the Services or replacement of delivery. This provision also applies to delivery subject to inspection by sample test. The discretion of the Buyer shall be final.

15. Inspection

- a. All materials supplied against the order should conform strictly to the specifications laid down by the Buyer, and should be new, merchantable quality, fit for their intended purpose and should be in line with "Quality Assurance Plan", if any, which must be approved in advance by the Buyer. All such materials will be subject to inspection and approval by the Buyer, either at the Vendor's premises and/or at the place of delivery indicated by the Buyer.
- b. The Buyer reserves the rights to inspect the material at any stage during manufacture or supply and reject the same if found defective or not in conformity with the specifications or not fit for their intended purpose without invalidating the remainder of the order, if so desired by the Buyer.
- c. All rejected material from the Buyer's site store shall be removed by the vendor at their own cost positively within 15 days from the date of rejection note / intimation issued by the Buyer to them. In case of any failure to remove the same by the vendor within the stipulated period, the Buyer shall have all rights to remove the rejected materials/goods from their premises and discard it. Any cost on this account would be debited to vendor's account.
- d. The Buyer under no circumstances will be liable or held accountable for any damage, loss, deterioration of the rejected materials/goods for discarding the material/goods, or for any value for it.

16. Damage or loss in transit

- a. Subject to the terms of the Order, the Vendor undertakes at its own expense to replace goods lost or damaged in transit.
- b. The delivery will not be deemed to have taken place until replacement items are delivered to the satisfaction of the Buyer.

17. Ownership and risk

Subject to the terms of the delivery and without prejudice to PREJHA Foundation's other rights under the Conditions of the Order:

- a. Ownership in the Goods shall pass to PREJHA on delivery and acceptance.
- b. Risk in the Goods shall pass to PREJHA on delivery, save where the Order includes installation, in which case risk shall not pass to PREJHA until completion of the installation work.

18. Fraud/Corruption

PREJHA Foundation requires that the bidders participating in the selection process adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract.

PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has in contravention to the undertaking given in the Bid document and/or contract, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract as enshrine in the undertaking in bidding document and contract

19. Conflicting relationships

Bidder has an obligation to disclose as part of the bid document any situation of actual or potential conflict that impacts their capacity to serve the best interest of PREJHA Foundation, or that may reasonably be perceived as having this effect. Failure to disclose the said situations may lead to the disqualification of the bidder or the termination of its Contract

20. Jurisdiction.

The disputes if any between the parties shall be subject to the exclusive jurisdiction of the courts in Ranchi alone.

Frequently Asked Questions(FAQ)

1. Am I required to register in mjunction for bidding?

Yes registration is mandatory along with unique PAN number for bidding.

2. How do I register on the eprocurement

portal?<https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action>

Please download Bidders Manual from the page & follow the steps provided.

3. How do I Bid for the tender?

Please login to the portal using the credentials (Login Id &Pwd) generated during the registration process. Click on the 'Live Tenders' tab in the 'Widgets' section. Action button for each tender is provided in the extreme right against each live tender. You can view/bid for each Tender from there. In the Quality bid section, kindly read the instructions. Please choose ONLY one answer for each quality parameter and give detail of the same. You need to provide documentary evidence in the attachments tab of the detail provided

4. I don't have the documentary evidence for the options I am selecting during the Bidding process. What should I do?

Documentary evidence are a must for the options you are selecting. In case documentary evidence is not found during evaluation, PREJHA Foundation is entitled to review/modify the

points. Any misrepresentation of facts, data, documents will lead to disqualification & permanent agency Black listing

5. *I am not able to clear the minimum cut-off as per the requirements. Should I Bid?*

PREJHA Foundation encourages you to apply in any case. Minimum cut-off for stage I can be reduced based on responses received as per PREJHA Foundation's discretion.

6. *Please feel free to email (abhinav.p@parfi.org) in case of any issue during the online process.*

SECTION 3: Pre-Qualification & Technical Bid

PREQUALIFICATION

Sl. No	PQR Condition	Bidder Remarks (pls attach relevant document)
1	Bidder should have supplied similar / same item to PSUs/ Institutional Buyers/Govt agencies in past 02 (two) Years. A copy of purchase order is required to be submitted as a documentary proof. (The period of 2 years shall be considered from date of opening of Part-I bid).	

STANDARD FORMS FOR QUALITY BID

TECH FORMS	FORM NAME	Docs
TECH-1	Letter of proposal submission	Pls Scan & Attach
TECH-2	Quality Bid Submission over letter head	Pls Scan & Attach along with relevant doc

Form Tech 1: Letter

(On Bidder's Letter-head)
Letter of Proposal Submission

To,
Executive Director
PanIIT Alumni Reach For Jharkhand Foundation
Kalyan Complex, Balihar Road, Morabadi,
Ranchi - 834008, Jharkhand

We, the undersigned, offer to become **Nursing Equipments Set-up** Partner for PREJHA Foundation, in accordance with your Request for proposal dated 08-09-2018. We are hereby submitting our proposal for your kind attention.

We here by declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.

We understand that **PREJHA Foundation** is not bound to accept any proposal it receives.

We further state that we understand that PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing a Contract

Yours faithfully,

*Authorized Signatory [*In full and Designation*]: Name and Title of Signatory:

Name of

Bidder:

Address:

Form Tech 2: Scanned copy of Quality Bid on Letter head of the bidder duly signed by Authorized signatory

Letter of Quality Bid Submission

To,
 Executive Director
PanIIT Alumni Reach For Jharkhand Foundation
Kalyan Complex, Balihar Road, Morabadi,
Ranchi - 834008, Jharkhand

Please find below our Quality Bid. I have attached the necessary documents during the bid submission:

Criteria	Options	Detail	Tick(✓)
1.1 Your turnover as per IT return filed in any of the past 3 years is	Less Than 2 Crores (0 Point)		
	2Crores or More (5 Points)		
1.2 You have received empanelment from GeM/any Govt department or ISO/ Industry certification or authorized dealership/affiliation for this category	Not Received (0 Point)		
	Received (10 Points)		
1.3 Ownership & Governance	Proprietorship/LLP (0 Point)		
	Company/Trust/Society (5 Point)		
1.4 Year of existence of your organization	Less than 5 Years(0 Point)		
	5 Years or more (5 Points)		
1.5 EPFO registered Employer	Not Registered (0 Point)		
	Registered EPFO employer (5 Points)		
2.1 You have serviced any of <i>(i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 10 Lakhs</i>	Not Serviced (0 Point)		
	Serviced either only Govt Sector OR only Listed Private sector (10 Points)		
	Serviced BOTH Govt Sector AND only Listed Private sector (15 Points)		
2.2 Have you ever got any repeat order from the same <i>(i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm over two consecutive financial years</i>	Not Serviced (0 Point)		
	Got Repeat orders From either govt sector OR listed Private sector (10 Points)		
	Got Repeat orders From Both govt sector AND listed Private sector (15 Points)		
2.3 Have you received any award recognition or letter (or email) of reference / appreciation from customers	Not Received (0 Point)		
	Received award OR Letter of appreciation/reference (5 Points)		
	Received BOTH award & Letter of appreciation (10 Points)		
3.1 Do you have installed facilities of manufacturing unit/warehouse/shop	Do not have facilities with cumulative total area 3000sqft or more. (0 Point)		

front/office/Nursery with cumulative total area of 3000 sqft or more	Have facilities with cumulative area of 3000sqft (15 Points)		
3.2 Fastest turn around time for any order with value of Rs.10 lakhs or more delivered by you in past 3 years	More than 30 days(0 Point)		
	16-30 days (10 Points)		
	15 days or less (15 Points)		

PREJHA Foundation is entitled to verify submitted documents as per list attached and revise/accept total points as per the evaluation process.

Yours faithfully,

***Authorized Signatory [In full and Designation]:**

Name and Title of Signatory:

Name of Bidder:

Address:

Annexure A

List of Documents to be attached:

Sl. No	Criteria	Documentary evidence
1.1	Your turnover as per IT return filed in any of the past 3 years is	IT Return of the year with said turnover
1.2	You have received empanelment from GeM/any Govt department or ISO/ Industry certification or authorized dealership/affiliation for this category	Copy of letter or certificate with organisation's name & category detail
1.3	Ownership & Governance	Copy of certificate for ownership & governance
1.4	Year of existence of your organization	Registration certificate/ First bank account statement
1.5	EPFO registered Employer	Copy of EPFO registration
2.1 b)	You have serviced ANY of (i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 25 Lakhs	Purchase order copy of Rs25 lakh from the buyer
2.1 c)	You have serviced BOTH of (i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 25 Lakhs	Purchase order copy of Rs25 Lakh from both Govt Sector Buyer & Listed Pvt Company (Join into 1 File)
2.2 b)	Have you ever got any repeat order from the same Government sector: Govt departments/agencies/PSU OR LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm over two consecutive financial years	Purchase order from two consecutive year from one type of institutional buyer (Join into 1 File)
2.2 c)	Have you ever got any repeat order from the same	Two sets of purchase orders from two

	<i>Government sector: Govt departments/agencies/PSU AND LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm</i> over two consecutive financial years	consecutive years one from each type of institutional buyers (Join into 1 File)
2.3 b)	Have you received any award recognition OR letter (or email) of reference / appreciation from customers	Copy of award certificate or letter
2.3 C)	Have you received any award recognition AND letter (or email) of reference / appreciation from customers	Copy of award certificate and letter (Join into 1 File)
3.1 b)	Do you have installed facilities of manufacturing unit/warehouse/shop front/office/Nursery with cumulative total area of 3000 sqft or more	Copy of rental agreements or ownership for 3000sqft area or more
3.2 b,c)	Fastest turn around time for any order with value of Rs.25 lakhs or more delivered by you in past 3 years	PO-GRN/Completion report/ Handover certificate showing turnaround time & value or Rs25 lakh or more