

**PREJHA Foundation Reference:  
1109-PREJHA05/18/13**

# **Request for Proposal**

Of

**Partner Empanelment & Selection**

**FOR**

**Construction of Training Sheds**

**Dated: 23<sup>rd</sup> May 2018**

## **PanIIT Alumni Reach For Jharkhand Foundation**

**A Non-profit Special Purpose Joint Enterprise between agencies of Department of Welfare,  
Government of Jharkhand and  
PanIIT Alumni Reach For India Foundation,  
Kalyan Complex, Balihar Road, Morabadi,  
Ranchi - 834008, Jharkhand**

**Estimated Value -Rs 1,50,00,000**

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## **DISCLAIMER**

The information contained in this Request for Quotation ("RFP") or subsequently provided to Bidder(s), whether verbally or in documentary or any other form by or on behalf of PanIIT Alumni Reach For Jharkhand Foundation (hereinafter "PREJHA") is provided to interested parties on the terms and conditions set out in this RFP and such other terms and conditions subject to which such information is provided.

This RFP is not an agreement and is neither an offer nor an invitation by PREJHA to interested parties who submit their quote (henceforth "Bidders") in response to this RFP. The purpose of this RFP is to provide Bidders with information that may be useful to them in preparing and submitting their proposals ("Proposal") for selection as supply agency with PREJHA Foundation as per notified norms.

PREJHA Foundation makes no representation or warranty and shall have no liability to any person or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this RFP or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of the RFP and any assessment, assumption, statement or information contained herein or deemed to form part of this RFP or arising in any way from this process.

A Bidder must warrant that all the information provided by it to PREJHA Foundation at the time of application & subsequently, is true to the best of its knowledge and belief, and specially warrants that it has duly complied with the provisions of laws applicable to it. Bidder indemnifies PREJHA Foundation from any liabilities arising out of error or default or negligence or contravention in regard to any of the applicable laws, including, but not limited to, submission of statutory forms & other such documents.

The issue of this RFP does not imply that PREJHA Foundation is bound to select any Bidder(s) or select any Bidder(s) for any project. PREJHA Foundation may accept or reject any proposal in its discretion and may ask for any additional information or vary its requirements, add to or amend the terms, procedure and protocol set out in RFP for bonafide reasons, which will be notified to all the Bidders invited to tender. Further PREJHA Foundation hereby reserves its right to annul the process at any time prior to issuance of Purchase Order without incurring any liability towards the Tenderers.

The Bidder shall bear all costs associated with or relating to the preparation and submission of its Proposal including but not limited to preparation, copying, postage, delivery fees, expenses associated with any demonstrations or presentations which may be required by PREJHA Foundation or any other costs incurred regarding or relating to its Bid. All such costs and expenses will remain with the Bidder and PREJHA Foundation shall not be liable in any manner for the same or for any other costs or expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of this RFP and related processes.

## **SECTION 1: LETTER OF INVITATION**

PaniIT Alumni Reach for Jharkhand (PREJHA) Foundation invites proposals from reputed bidders for empanelment as Training Shed setup Partner for PREJHA Foundation's Gurukuls & Kaushal College in Jharkhand.

A bidder will be selected based on two stage Quality cum Cost based Selection method (QCBS basis) from suitable agencies as per weightage & procedures described in this RFP. Financial Bid format will be shared only with the eligible bidders after completion of 1<sup>st</sup> stage technical bidding.

The content of this RFP enlists the requirements of PREJHA Foundation. It includes the **Bidding Terms & selection** procedure which details out all that may be needed by the potential bidders to understand the financial terms and bidding process and explains the contractual terms that PREJHA Foundation wishes to specify at this stage.

The RFP includes the following sections:

**Section 1 - Letter of Invitation**

**Section 2 - Instructions to Bidders & FAQs**

**Section 3 - Prequalification & Quality Bid (Standard Forms)**

The information may be submitted online only at the following website.

<https://eprocurement.mjunction.in/EPSV2Web/org/PREJHA/home.action>

Yours faithfully,

Authorized signatory

**PaniIT Alumni Reach For Jharkhand Foundation,  
Kalyan Complex, Balihar Road, Morabadi,  
Ranchi - 834008, Jharkhand**

## **PREFACE**

### **About PREJHA Foundation**

Agencies of Department of Welfare, Government of Jharkhand and PanIIT Alumni Reach for India Foundation have partnered to form PanIIT Alumni Reach for Jharkhand (PREJHA) Foundation, a not-for-profit joint enterprise to implement and scale sustainable welfare initiatives. The initiative will replicate the PanIIT Skill Gurukul model of learning for skill development across all the districts of Jharkhand state and thus provide a network of ITI and sub-ITI institutions accessible to school dropouts, underprivileged and those who are from the lower strata of socio-economic background.

PREJHA Foundation sets up Rural Skill Gurukuls and Kaushal colleges to impart vocational Education to deserving candidates.

### **Purpose of RFP**

PREJHA Foundation is looking to empanel and select competent partners to enable, co-curate and deliver **Training Sheds** across PREJHA Foundation's gurukuls & Kaushal Colleges. Being in vocational Education sector with an academic calendar to adhere, on-time-delivery of quality goods, services & works are as essential as cost optimization. Hence a proven track record, institutional quality enables more dependable future performance. This RFP is designed to welcome such competent partners who have proven institutional quality, domain expertise and credible track record, delivery capability in this sector.

### **Two stage Quality-Cost Based Selection**

The two stage Quality –cost based selection entails invitation of Quality bids in Stage I(Technical Round). Based on careful considerations, the following quality parameters have been laid out as part of this selection. Keeping in line with open, transparent philosophy of PREJHA Foundation, the quality bid can be self-evaluated and revised accordingly before submission.

Quality Bid Point system:

There are 3 sections in this quality bid totaling 100 points across all sections. The following are 3 sections along with points allotted to the same:

- a) Institutional Quality – 30 Points
- b) Track Record & relevance – 40 Points
- c) Delivery capability – 30 points

Any misrepresentation of facts, data, documents will lead to disqualification & permanent agency Black listing. The initial cut-off for progressing to next stage has been set as 60 points, subject to section wise cut-off, but could be lowered after stage I bid opening based on the response as per discretion of Prejha Foundation. Hence, you are encouraged to apply in any case.

### ***Empanelment***

All bidders who participate in stage II would be 'deemed as empaneled' over the next 1 year from the date of opening of Bid including for future orders or for part orders at the sole discretion of PREJHA Foundation

# **Section 2: Instructions to Bidders**

The evaluation criteria for the bidders is based on two stage Quality cum Cost based Selection method(QCBS basis) subject to the bidders submitting and satisfying the basic qualification mentioned. **Each Bidder must submit a single proposal only.**

PREJHA foundation shall endeavor to adhere to the following schedule but reserves the right to alter the same:

**Time schedule of Tender:**

| Sl.No. | Particulars  | Date                 |
|--------|--|----------------------|
| 1.     | Tender e-Publication date  | 23.05.2018           |
| 2.     | Start date for seeking Clarification   | 23.05.2018           |
| 3.     | Last date for seeking clarification on line from service provider (mjunction Services Limited) | 02.06.2018           |
| 4.     | Stage I: Quality Bid submission start date (only on-line bid accepted)                         | 23.05.2018           |
| 5.     | Quaity Bid submission end date   | 02.06.2018 (08:00PM) |
| 6.     | Schedule date for Quality bid opening  | 02.06.2018           |
| 7      | Stage II: Financial Bid submission start date (only for provisionally empaneled vendor)        | 02.06.2018 onwards   |
| 8      | Financial Bid submission end date  | 12.06.2018(08:00PM)  |
| 7      | Comparative statement preparation by the system  | 13.06.2018           |

**Estimated value of tender:**

**The estimated value of tender is Rs1,50,00,000**

**Indicative BoQ is as follows:**

**1. Supply and Erection of Training Shed of Area 80ft X 40ft**

**2. Supply and Erection of Training Shed of Area 100ft X 50ft**

| Sl.No | Description   |
|-------|---|
| 1     | 0.47mm TCT BareGL AZ150.550MPA Roof Sheet TATA make                                 |
| 2     | SDS 55mm & EPDM   |
| 3     | Accessories(rivet& Silicon)   |
| 4     | SDS 35mm ,Stitching screw   |
| 5     | Barge board   |
| 6     | 0.5mm PPGL Gutter & stopper   |
| 7     | Spout 4"PVC   |
| 8     | TATA Make SHS & RHS steel structure material with one coat Primer and 2 coat Enamel |
| 9     | Drain pipe 4" PVC   |
| 10    | 4" PVC Bend   |
| 11    | Clamp & Accessories   |
| 12    | Profile ridge 0.5mm PPGL AZ150,550MPA   |



|    |  |
|----|--|
| 13 | 8.8 Hardness Bolt & nut with Washer            |
| 14 | 0.47mm BareGL Wall cladding sheet              |
| 15 | Window glass 4ft height with MS aluminum frame |
| 16 | Corner flashing                                |
| 17 | Double door (wooden readymade) 7'x8'           |

## General terms & Conditions:

### 1. Definitions

- "Buyer" means PREJHA Foundation
- "Bidder" means suppliers or contractors who have participated in tender
- "The Vendor" means the supplier or contractor or service provider to whom the Order is addressed.
- "The Purchase Order" means terms and conditions signed between Buyer and the Vendor governing the subject matter of this Order
- "The Goods / Services" means the goods or services to be supplied under the Order.

### 2. Amendment of RFP

At any time before the submission of Proposals, PREJHA Foundation may amend the RFP by issuing an addendum in writing or by standard electronic means. The addendum shall be uploaded on the <https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action> and will be binding on them. To give Bidders reasonable time in which to take an amendment into account in their Proposals, PREJHA Foundation may, if the amendment is substantial, extend the deadline for the submission of Proposals.

### 3. Bidding

**(to be solely done through portal)**

<https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action>

- Offer to be submitted only on e-procurement portal. Hard copy of offer is **not required** to be submitted to PREJHA Foundation. Any offer received in Hard copy shall **not be accepted** and will stand disqualified
- Mode of Submission of offer: Being e-tender, offer will be solely submitted online through e-tender portal: <https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action> through following Application Service Providers (ASPs) appointed by PREJHA:

M/s Mjunction Services Limited, 6thFloor, Tata Centre.43 J N Road,  
Kolkata – 700 071,

**Contact Person: Helpdesk Officer** Sumant Kumar Choudhary

9163348104, [sumant.choudary@mjunction.in](mailto:sumant.choudary@mjunction.in)

Jai Mohan- 8873002751, [mohan.jai@mjunction.in](mailto:mohan.jai@mjunction.in)

- c. Bidders may obtain further information regarding this tender from the office of PREJHA, Kalyan Gurukul, Kumarbagh Road, Arsande, Kanke, Ranchi – 834006 from 10:00 hours to 17:00 hours on all working days till the date of bidding is open.

Contact Person: Abhinav Prakash, Project Sevak, PREJHA

Contact No.: 7041866069

Email-ID: [abhinav.p@parfi.org](mailto:abhinav.p@parfi.org)

- d. Bidders are expected to adequately apprise themselves regarding the procedure and provisions available on the e-procurement portal **operated/ maintained** by M/S. Mjunction services limited. Buyer shall not be responsible for any issues related to timely or proper uploading/submission of the bid.

#### ***4. Validity of Proposal***

Bidders' proposals must remain **valid for a period of min** 180 days after the submission of proposal. Should the need arise, PREJHA Foundation may request Bidders to extend the validity period of their proposals. If a bidder is selected as vendor, his proposal will remain same for whole of the delivery schedule.

#### ***5. Submission of proposal***

The Proposal as well as all related correspondence exchanged by the bidders and PREJHA Foundation, shall be only through the portal of mjunction and electronic means.

The offer shall be submitted as per the instructions of tender document and as detailed in this RFP. Price shall be furnished in the relevant price schedule only. In case of any clarification, bidder may contact the concerned contact persons at m junction Services or PREJHA as listed above.

#### ***6. Latest updates***

Latest updates on the critical dates, Amendments, Correspondences, Corrigenda, Clarifications, Changes, Errata, Modifications, Revisions, etc. to Tender Specifications will be hosted on PREJHA-mjunction webpage. Bidders to keep themselves updated with all such information. Bidders may please visit <https://eprocurement.mjunction.in/EPVS2Web/org/PREJHA/home.action> for document submission.

#### ***7. Technical Bid (incl. Pre-Qualification Criteria) to be filled and submitted in form tech2***

#### ***8. Financial Proposal***

Only those bidders who qualify to second stage after clearing the cut-off would be deemed as 'provisionally empanelled' and would be eligible for second stage of financial bidding. Technically qualified bidders will be intimated by e-mail/phone & should put their Financial bid in the system during the 2<sup>nd</sup> stage of the process.

#### ***9. Award of Contract***

- a. The technical bid (incl. pre-qualification criteria) will be verified by PREJHA Foundation. **Prejha Foundation will allow upload of financial bid as per the template with Bill of Quantities which can be downloaded after successful acceptance of the technical Bid and approval.** The Procurement System will determine the lowest financial bid among the technically qualified bidders in the 2<sup>nd</sup> stage.
- b. PREJHA Foundation shall award the Contract to the selected bidder by issue of Letter of Award (LOA) for the estimated order value along with terms & Conditions governing the Award and notify the same to the bidder through email. The selected bidder shall submit security deposit of 5% of the estimated order value in the form of either a bank guarantee from a scheduled bank or a DD drawn on any scheduled bank in favour of “PanIIT Alumni Reach for Jharkhand Foundation” payable at par in Ranchi.
- c. The selected bidder is expected to commence the assignment on the date and at the location specified in the LOA/ Contract.
- d. If the selected bidder does not sign the Contract within the stipulated period, the LOA may be cancelled, and the next lowest bidder will be considered for award of Contract.
- e. If at any stage in the bidding process including after bid opening or Issuance of Purchase orders pertaining to this RFP, PREJHA believe that the Bidders do not meet the requisite Technical criteria set out in the Bid Document or delivery schedule or that the rate quoted exceeds its own estimates for the supply value, PREJHA reserves the right to cancel the tender without incurring any obligation or liability towards the tenderers.
- f. Purchase Orders & Delivery details over the validity of this RFP, purchase orders with specified quantity & delivery details would be issued as per requirements
- g. PREJHA Foundation reserves the right to issue a part order of any ‘line item’ or sets of line items from BoQ totaling a value of above Rs.1 lakh in the bid to another empaneled vendor based on cost, time & quality considerations at its sole discretion. The transport cost in such cases will be on actual basis.
- h. Delivery time is the essence of this order and must be strictly adhered to. If the vendor fails to deliver the goods in time, the Buyer may, at its sole discretion:
  - i. Treat the order as cancelled at any time and recover any loss or damage from the vendor by invoking Security Deposit;
  - j. purchase the goods ordered or any part thereof from other sources on the vendor’s account, in which case, the Vendor shall be liable to pay the Buyer not only the difference between the price at which such goods have been purchased and the price calculated at the rate set out in this order, but also any other loss or damage the Buyer may suffer;

**10. Indicative Delivery Schedule**

- a. Goods to be delivered at our Gurukul as per the delivery schedule provided during the signing of contract. 1<sup>st</sup> lot should be delivered within 15 days of signing of contract while delivery for subsequent lots should be as per delivery schedule provided. There should not be a delay of more than 15 days in delivery of subsequent lots.
- b. Delivery locations will vary as per following

| Sl. No | Delivery Location |
|--------|-------------------|
|--------|-------------------|

|    |                                     |
|----|-------------------------------------|
| 1  | Kalyan Gurukul Hiranpur (Pakur)     |
| 2  | Kalyan Gurukul Bhawnathpur (Garhwa) |
| 3  | Kalyan Gurukul Biru (Simdega)       |
| 4  | Kalyan Gurukul Torpa (Khunti)       |
| 5  | Kalyan Gurukul Sinni (Saraikela)    |
| 6  | Kalyan Gurukul Kusuma (Sahibganj)   |
| 7  | Kalyan Gurukul Albert Ekka (Gumla)  |
| 8  | Kalyan Gurukul Manika(Latehar)      |
| 9  | Kalyan Gurukul (Chatra)             |
| 10 | Kaushal College Udhawa (Sahibganj)  |
| 11 | Kaushal College Rajnagar            |
| 12 | Kalyan Gurukul (Palamu)             |
| 13 | Kalyan Gurukul Maradih (Lohardaga)  |

### **11. Payment Terms**

- a. Milestone-based payment as will be specified in Purchase order.
- b. If a vendor fails to deliver the goods as per the milestone schedule. PREJHA foundation is entitled to delay payment by 2 days for each day delay in delivery. If such delay extends beyond 7 days, it could lead to possible forfeiture of security deposit.

### **12. Unloading**

- a. Unloading is in Vendor's scope.
- b. The risk of all materials till unloading at location will be in vendor's scope.

### **13. Quality of goods and services.**

The Vendor should warrant to PREJHA that:

- a. The Goods and Services would conform in all respects to the Order and to recognized Indian or equivalent standards and codes (where applicable) and be at the complete satisfaction of Buyer.
- b. The said good/services processed and delivered by the Vendor shall be made from good quality bought out components/materials, as acceptable to the Buyer and it should have standard/excellent workmanship and fit for their intended purpose.

### **14. Warranty/ Guarantee**

- a. The said goods/services delivered by the Vendor should be identical to the sample/specification given by the Vendor.
- b. Where the said goods/services delivered by the Vendor to the Buyer is according to sample as well as certain specification/description, if any, the said goods/services processed and delivered, shall match not only with the said sample, but also with the said specification/description.

- c. If deficiency is identified before or during the transfer of risk or during the Guarantee/warranty Period, the Vendor must at its own expense and at the discretion of the Buyer either repair the deficiency or provide re-performance of the Services or replacement of delivery. This provision also applies to delivery subject to inspection by sample test. The discretion of the Buyer shall be final.

### **15. Inspection**

- a. All materials supplied against the order should conform strictly to the specifications laid down by the Buyer, and should be new, merchantable quality, fit for their intended purpose and should be in line with "Quality Assurance Plan", if any, which must be approved in advance by the Buyer. All such materials will be subject to inspection and approval by the Buyer, either at the Vendor's premises and/or at the place of delivery indicated by the Buyer.
- b. The Buyer reserves the rights to inspect the material at any stage during manufacture or supply and reject the same if found defective or not in conformity with the specifications or not fit for their intended purpose without invalidating the remainder of the order, if so desired by the Buyer.
- c. All rejected material from the Buyer's site store shall be removed by the vendor at their own cost positively within 15 days from the date of rejection note / intimation issued by the Buyer to them. In case of any failure to remove the same by the vendor within the stipulated period, the Buyer shall have all rights to remove the rejected materials/goods from their premises and discard it. Any cost on this account would be debited to vendor's account.
- d. The Buyer under no circumstances will be liable or held accountable for any damage, loss, deterioration of the rejected materials/goods for discarding the material/goods, or for any value for it.

### **16. Damage or loss in transit**

- a. Subject to the terms of the Order, the Vendor undertakes at its own expense to replace goods lost or damaged in transit.
- b. The delivery will not be deemed to have taken place until replacement items are delivered to the satisfaction of the Buyer.

### **17. Ownership and risk**

Subject to the terms of the delivery and without prejudice to PREJHA Foundation's other rights under the Conditions of the Order:

- a. Ownership in the Goods shall pass to PREJHA on delivery and acceptance.
- b. Risk in the Goods shall pass to PREJHA on delivery, save where the Order includes installation, in which case risk shall not pass to PREJHA until completion of the installation work.

### **18. Other Matters**

- a) Licenses and Permits: The CATEGORY PARTNER shall cooperate to obtain and maintain all governmental licenses and approvals, as applicable, in relation to the Services. The Vendor shall be responsible for

informing and updating PREJHA FOUNDATION about all applicable governmental approvals and licenses required by PREJHA FOUNDATION, to provide Services in all jurisdictions in which the CATEGORY PARTNER receives the Services. PREJHA FOUNDATION shall not be liable for any breach of its obligations under this Agreement, if the CATEGORY PARTNER has failed in its obligation to provide the information relating to governmental approvals and licenses stated herein. Further, the CATEGORY PARTNER shall indemnify PREJHA FOUNDATION against any and all losses suffered by it directly or indirectly as a result of the CATEGORY PARTNER not fulfilling its obligations herein.

- b) **TAXES, LABOUR LAWS AND SAFETY REGULATIONS:** The Vendor shall accept and bear full and exclusive liability for payment of any and all taxes now or hereafter imposed, increased or modified from time to time in respect of the work contracted and all unemployment compensation, contribution to provident fund (both employers and employees share), insurance and old age pensions or annuities, ESI and other law or regulation now or hereafter imposed by any Central or State Government or any Authority in respect to wages, salaries or other compensation paid to persons employed by the Vendor. Vendor will be responsible to maintain documents of all the statutory and non-statutory obligations of labour laws as applicable in the area from time to time.
- c) **WORK DISRUPTION:** In case of disruption/ failure / strike/ stoppage etc. PREJHA FOUNDATION will have the right to suspend the Agreement for the period as may be deemed fit, without any compensation / or assigning any reason thereto to the Vendor. Vendor shall be liable to pay damage and compensation for loss or inconvenience caused by discontinuation of all or any of the work by sudden discontinuance, dislocation or stoppages by the Vendor / Vendor's employees/representatives.
- d) **RISK PURCHASE:** If the CATEGORY PARTNER fails to deliver as per the scope of work, SLA and delivery terms, PREJHA FOUNDATION will be at liberty to procure, without prior notice, the same from the market, without cancelling the Agreement as a whole. If PREJHA FOUNDATION incurs in thus procuring such Products/ Service, at higher cost than the agreed rate, then such excess cost will have to be borne by the Vendor and PREJHA FOUNDATION will subsequently send the debit note to the Vendor.
- e) **NON SOLICITATION:** PREJHA FOUNDATION will not offer employment to any of the Vendor employees during the tenure of this agreement.
- f) **ROAD PERMIT:** If road permit is required, PREJHA FOUNDATION has to be informed via email along with the pro-forma invoice of equivalent value. Vendor is solely responsible for the return of the original endorsed road permit (if any) along with the copy of original invoice at the time of delivery of the materials at PREJHA FOUNDATION site, failing which PREJHA FOUNDATION will not process payment. In case of lost road permit from Vendor end before the material is delivered at our site, the supplier needs to lodge FIR at a local police station, release advertisement in a local newspaper stating the misplacement of the road permit at Vendor's own expense and provide the original copies of both the documents to PREJHA FOUNDATION, for consideration after which only payment would be released by PREJHA FOUNDATION.

### ***19. Compliance to statutory Regulations:***

- a) The Client shall carryout the comprehensive CAR (contractors All Risk) policy for the project. The

premium amount for the policies shall be paid by the client and deduction @ 0.22% shall be admissible to the contractors on pro-data basis based on the value of the works awarded.

- b) The Workmen Compensation & Third Party Insurance Policy for the works shall be carried out by the contractor. In absence of the submission of requisite documents to the client, deductions as applicable shall be admissible.
- c) The registration under the Contract Labor Act shall be in contractor's scope failing which penalty shall be levied on the contractors.
- d) The Contractor shall alone be responsible for the payment of contribution and other obligation(s) under any Central, State, Local Legislation applicable to the persons engaged as aforesaid i.e. Contribution towards ESI, Provident Fund etc. If any time, any liability or obligation (Financial or otherwise) is imposed upon the Client under the provision of any legislation or any enactment and/or schemes, rules, regulation, by laws framed there under such amount shall be recovered from the Contractor's dues.
- e) The Contractor shall enforce upon their workers that they will abide by the safety stipulations and other rules enforced by the Owner's Management and observe discipline called for within the premises.
- f) The work shall proceed in accordance with the drawings issued by Architect. In case of any dispute, the instructions of our Project Manager / Site Engineer shall be final and binding.
- g) The Contractor's material shall enter/ leave the premises from the material gate only, where the Client's Security Personnel would register the movements of material.
- h) Any change of work / terms / conditions etc. must be duly written and signed by both the parties.
- i) The Contractor shall not be entitled to any compensation for any loss suffered by him on accounts of delays in commencing or executing the works, whatever and howsoever be the cause for such delays.
- j) No part of the contract shall be sublet without the written permission of the "Client" nor shall transfers be made by the "Power of Attorney" authorizing others to carry out the work or receive payment on behalf of the Contractor of order agreement along with the advance.
- k) Electricity shall be supplied by Client on chargeable basis at one point & further distribution will be done by Contractor itself.
- l) Water shall be supplied by client free of cost at one point & further distribution will be done by contractor itself.
- m) All the required forms, registrations, applications, approvals, permissions etc. to complete the entire work of this order would be done by the contractor only and it is made very clear that Client has not been registered under the any form of taxation etc. so client would not be able to provide any type of form or permission etc. Contractor will complete the entire work at his own risk and cost.
- n) Stay for Labour/staff: It is the responsibility of the Contractor to make own arrangement for the stay of its

labour outside the site.

## **20. Fraud/Corruption**

PREJHA Foundation requires that the bidders participating in the selection process adhere to the highest ethical standards, both during the selection process and throughout the execution of the Contract.

PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has in contravention to the undertaking given in the Bid document and/or contract, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing, a Contract as enshrined in the undertaking in bidding document and contract

## **21. Conflicting relationships**

Bidder has an obligation to disclose as part of the bid document any situation of actual or potential conflict that impacts their capacity to serve the best interest of PREJHA Foundation, or that may reasonably be perceived as having this effect. Failure to disclose the said situations may lead to the disqualification of the bidder or the termination of its Contract

## **22. Jurisdiction.**

The disputes if any between the parties shall be subject to the exclusive jurisdiction of the courts in Ranchi alone.

## **Frequently Asked Questions(FAQ)**

### **1. Am I required to register in mjunction for bidding?**

Yes registration is mandatory along with unique PAN number for bidding.

### **2. How do I register on the eprocurement**

**portal?**<https://eprocurement.mjunction.in/EPV2Web/org/PREJHA/home.action>

Please download Bidders Manual from the page & follow the steps provided.

### **3. How do I Bid for the tender?**

Please login to the portal using the credentials (Login Id &Pwd) generated during the registration process. Click on the 'Live Tenders' tab in the 'Widgets' section. Action button for each tender is provided in the extreme right against each live tender. You can view/bid for each Tender from there. In the Quality bid section, kindly read the instructions. Please choose ONLY one answer for each quality parameter and give detail of the same. You need to provide documentary evidence in the attachments tab of the detail provided

### **4. I don't have the documentary evidence for the options I am selecting during the Bidding process. What should I do?**

Documentary evidence are a must for the options you are selecting. In case documentary



evidence is not found during evaluation, PREJHA Foundation is entitled to review/modify the points. Any misrepresentation of facts, data, documents will lead to disqualification & permanent agency Black listing

- 5. *I am not able to clear the minimum cut-off as per the requirements. Should I Bid?***  
PREJHA Foundation encourages you to apply in any case. Minimum cut-off for stage I can be reduced based on responses received as per PREJHA Foundation's discretion.
- 6. *Please feel free to call (8873002751) or email ([mohan.jai@mjunction.in](mailto:mohan.jai@mjunction.in)) our Helpdesk Officer between 10 AM to 6 PMin case of any issue during the online process.***

## **SECTION 3: Pre-Qualification & Technical Bid**

## PREQUALIFICATION

| Sl. No | PQR Condition  | Bidder Remarks (pls attach relevant document) |
|--------|--|---|
| 1      | Have you previously built a shed with built up area of min 5000 sq ft. |   |

## STANDARD FORMS FOR QUALITY BID

| <b>TECH FORMS</b> | <b>FORM NAME</b>                        | <b>Docs</b>                                |
|-------------------|---|--|
| TECH-1            | Letter of proposal submission           | Pls Scan & Attach                          |
| TECH-2            | Quality Bid Submission over letter head | Pls Scan & Attach along with releavant doc |

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**Form Tech 1: Letter**

**(On Bidder's Letter-head)**  
**Letter of Proposal Submission**

To,  
Executive Director  
**PanIIT Alumni Reach For Jharkhand Foundation**  
**Kalyan Complex, Balihar Road, Morabadi,**  
**Ranchi - 834008, Jharkhand**

We, the undersigned, offer to become **Training Shed Set-up** Partner for PREJHA Foundation, in accordance with your Request for proposal dated 23-05-2018. We are hereby submitting our proposal for your kind attention.

We here by declare that all the information and statements made in this proposal are true and accept that any misrepresentation contained in it may lead to our disqualification.

We understand that **PREJHA Foundation** is not bound to accept any proposal it receives.

We further state that we understand that PREJHA Foundation will terminate the Contract, if already awarded and will declare the bidder ineligible, either indefinitely or for a stipulated period, to be awarded a Contract, if at any time it determines that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for, or in executing a Contract

Yours faithfully,

\*Authorized Signatory [*In full and*  
*Designation*]: Name and Title of Signatory:

Name of

Bidder:

Address:

**Form Tech 2: Scanned copy of Quality Bid on Letter head of the bidder duly signed by Authorized signatory**

**Letter of Quality Bid Submission**

To,  
Executive Director  
**PanIIT Alumni Reach For Jharkhand Foundation**  
**Kalyan Complex, Balihar Road, Morabadi,**  
**Ranchi - 834008, Jharkhand**

**Please find below our Quality Bid. I have attached the necessary documents during the bid submission:**

| <b>Criteria</b>  | <b>Options</b>   | <b>Detail</b> | <b>Tick(✓)</b> |
|--|--|---------------|----------------|
| 1.1 Your turnover as per IT return filed in any of the past 3 years is   | Less Than 2 Crores (0 Point)   |               |                |
|  | 2Crores or More (5 Points)   |               |                |
| 1.2 You have received empanelment from GeM/any Govt department or ISO/ Industry certification or authorized dealership/affiliation for this category   | Not Received (0 Point)   |               |                |
|  | Received (10 Points)   |               |                |
| 1.3 Ownership & Governance   | Proprietorship/LLP (0 Point)   |               |                |
|  | Company/Trust/Society (5 Point)  |               |                |
| 1.4 Year of existence of your organization   | Less than 5 Years(0 Point)   |               |                |
|  | 5 Years or more (5 Points)   |               |                |
| 1.5 EPFO registered Employer   | Not Registered (0 Point)   |               |                |
|  | Registered EPFO employer (5 Points)  |               |                |
| 2.1 You have serviced any of<br><i>(i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 10 Lakhs</i>                        | Not Serviced (0 Point)   |               |                |
|  | Serviced either only Govt Sector OR only Listed Private sector (10 Points)     |               |                |
|  | Serviced BOTH Govt Sector AND only Listed Private sector (15 Points)           |               |                |
| 2.2 Have you ever got any repeat order from the same <i>(i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm over two consecutive financial years</i> | Not Serviced (0 Point)   |               |                |
|  | Got Repeat orders From either govt sector OR listed Private sector (10 Points) |               |                |
|  | Got Repeat orders From Both govt sector AND listed Private sector (15 Points)  |               |                |
| 2.3 Have you received any award recognition or letter (or email) of reference / appreciation from customers  | Not Received (0 Point)   |               |                |
|  | Received award OR Letter of appreciation/reference (5 Points)                  |               |                |
|  | Received BOTH award & Letter of appreciation (10 Points)                       |               |                |
| 3.1 Do you have installed facilities of manufacturing unit/warehouse/shop  | Do not have facilities with cumulative total area 3000sqft or more. (0 Point)  |               |                |

|   |  |  |  |
|---|--|--|--|
| front/office/Nursery with cumulative total area of 3000 sqft or more  | Have facilities with cumulative area of 3000sqft (15 Points) |  |  |
| 3.2 Fastest turn around time for any order with value of Rs.10 lakhs or more delivered by you in past 3 years | More than 30 days(0 Point)                                   |  |  |
|   | 16-30 days (10 Points)                                       |  |  |
|   | 15 days or less (15 Points)                                  |  |  |

**PREJHA Foundation is entitled to verify submitted documents as per list attached and revise/accept total points as per the evaluation process.**

Yours faithfully,

**\*Authorized Signatory [In full and Designation]:**

**Name and Title of Signatory:**

**Name of Bidder:**

**Address:**

#### **Annexure A**

#### **List of Documents to be attached:**

| <b>Sl. No</b> | <b>Criteria</b>   | <b>Documentary evidence</b>  |
|---------------|---|--|
| 1.1           | Your turnover as per IT return filed in any of the past 3 years is  | IT Return of the year with said turnover   |
| 1.2           | You have received empanelment from GeM/any Govt department or ISO/ Industry certification or authorized dealership/affiliation for this category  | Copy of letter or certificate with organisation's name & category detail                             |
| 1.3           | Ownership & Governance  | Copy of certificate for ownership & governance   |
| 1.4           | Year of existence of your organization  | Registration certificate/ First bank account statement   |
| 1.5           | EPFO registered Employer  | Copy of EPFO registration  |
| 2.1 b)        | You have serviced <b>ANY</b> of (i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 25 Lakhs                      | Purchase order copy of Rs25 lakh from the buyer  |
| 2.1 c)        | You have serviced <b>BOTH</b> of (i)Government sector: Govt departments/agencies/PSU (ii) LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm with a single order above 25 Lakhs                     | Purchase order copy of Rs25 Lakh from both Govt Sector Buyer & Listed Pvt Company (Join into 1 File) |
| 2.2 b)        | Have you ever got any repeat order from the same Government sector: Govt departments/agencies/PSU <b>OR</b> LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm over two consecutive financial years | Purchase order from two consecutive year from one type of institutional buyer (Join into 1 File)     |
| 2.2 c)        | Have you ever got any repeat order from the same  | Two sets of purchase orders from two   |

|          |  |  |
|----------|--|--|
|          | <i>Government sector: Govt departments/agencies/PSU <b>AND</b> LISTED Private sector: Stock exchanged listed private sector companies or Abroad listed MNCs' Indian arm</i> over two consecutive financial years | consecutive years one from each type of institutional buyers<br>(Join into 1 File)                     |
| 2.3 b)   | Have you received any award recognition <b>OR</b> letter (or email) of reference / appreciation from customers   | Copy of award certificate or letter  |
| 2.3 C)   | Have you received any award recognition <b>AND</b> letter (or email) of reference / appreciation from customers  | Copy of award certificate and letter<br>(Join into 1 File)   |
| 3.1 b)   | Do you have installed facilities of manufacturing unit/warehouse/shop front/office/Nursery with cumulative total area of 3000 sqft or more   | Copy of rental agreements or ownership for 3000sqft area or more                                       |
| 3.2 b,c) | Fastest turn around time for any order with value of Rs.25 lakhs or more delivered by you in past 3 years  | PO-GRN/Completion report/<br>Handover certificate showing turnaround time & value or Rs25 lakh or more |

