Jharkhand Agency for Promotion of Information Technology (JAP-IT)

(Department of Information Technology Government of Jharkhand, Ranchi)

SECOND MEETING OF BOARD OF DIRECTORS

The Meeting of the Board of Directors of the Jharkhand Agency for Promotion of Information Technology (JAP-IT) was held on 14th December,2004 under the Chairmanship of Hon'ble Chief Minister of Jharkhand.

The Board of Directors discussed the various Agenda Items (attached as Annexure-I to the proceedings) and adopted the following resolutions:

RESOLUTION

Agenda Item No.1: Confirmation of proceedings of previous Board of Directors' Meetings:

After detailed discussion, the Board confirmed the minutes of the previous Board of Directors' meeting of JAP-IT.

Agenda Item No.2: Discussion and approval of manpower requirement and recruitment:

The Board discussed the matter at length and approved the proposal as contained in the agenda note with the following changes:

Board resolved that the posts mentioned in the Agenda note at Sl.Nos. 1 to 9 (viz. Chief Executive Officer, Project Officers,System Analyst, Programmer, Hardware Specialist, Programming Assistant, Administrative/Accounts Officer, Accountant and Cashier) may be appointed on deputation/contract basis. For the posts at Sl.Nos. 10 to 14 (viz. PA to CEO, Stenographers, Sweeper, Class IV Employee, and Drivers), it was decided to fill up these posts either through out-sourcing or hiring through a private agency.

Board also resolved that in order to attract best talent from the market, the pay-scales mentioned against the posts from Sl.Nos. 1 to 5 (viz. CEO, Project Officer, System Analyst, Programmer and Hardware Specialist) may be made free and flexible and the appointments may be made through a Search/Selection Committee, which will decide and recommend suitable persons as also the remunerations for the above mentioned posts on a contract basis for an initial period of two years. It was also decided that written qualifications for the posts at Sl.Nos. 1 to 5 should be amended suitably.

Board also resolved that in respect of other posts (Sl.Nos. 6 to 9) the salary may be fixed on a lumpsum basis and people be appointed on contract basis for a period of two years.

Agenda Item No.3: Discussion on initial expenditure for establishment of the Center and creation of infrastructure facilities:

The Board discussed the matter and approved the proposal as mentioned in the Agenda papers. It was resolved that the Chief Executive Officer should take necessary steps for acquiring the office space on lease basis immediately. CEO should also work out a plan to have a modern building having state of the art Information Technology structure for its office.

Agenda Item No.4: Approval to appoint an Accountant and a Peon on contract initially:

Board discussed the matter and accorded its approval to the proposal as mentioned in the Agenda papers.

Agenda Item No.5: Appointment of three Members of the Board of Directors by election:

The Board approved the proposal as mentioned in the Agenda note and resolved that the Chief Executive Officer should make a panel of suitable persons from each sector and place it before the Hon'ble Chairman of the JAP-IT for their inclusion in the Board of Directors.

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Agenda Item No.6: Implementation of IT related Projects of other Departments:

The Board discussed the matter and it was resolved that JAP-IT should take 10 percent of the Project Cost as consultancy-cum-service charges for implementing IT Projects of other Departments/Organizations.

Agenda Item No.7: Delegation of administrative and financial powers for preparation, approvals, procurement and implementation of projects at JAP-IT:

The Board approved the proposal relating to delegation of administrative and financial powers as contained in the agenda note no.7 with the modification that the proposal of appointment of staff to be taken on outsourcing basis should not come to the Board of Directors and these powers be delegated to the Chief Executive Officer.

Agenda Item No.8: Formation of Purchase Committee for procurement:

The Board approved the formation of Purchase Committee as proposed in the Agenda Notes No.8.

Agenda Item No.9: Any other point with the permission of the Chair:

The Board took note of the computerization project of Human Resource Development Department, which has been entrusted to JAP-IT for implementation.

The Meeting ended with a vote of thanks to the Chair.

(Certified that this is true and correct copy of the resolution)

14.12.04 20/12 20/12

CHIEF EXECUTIVE OFFICER **VICE-CHAIRMAN** **CHAIRMAN**

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प्रतिलिपि:- समिति के [illegible] सदस्यों को सूचनार्थ एवं आवश्यक कार्रवाई हेतु प्रेषित।

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