



Jharkhand Agency for Promotion of Information Technology

(An Autonomous body under Department of Information Technology & e-Governance, Govt. of Jharkhand)
Ground Floor, Engineer's Hostel – I, Near Golchakkar, Dhurwa, Ranchi, Jharkhand
Phone. 0651-2401040, 2401067, 2401041, Fax. - 0651-2401040

Notice Inviting Quotation (NIQ)

Tender No. JAP-IT/18-19/NIQ-1

1. On behalf of MGM Medical College, Jamshedpur, JAP-IT invites online Expressions of Interest (EOI) from experienced and reputed organization for implementation of Web Based Comprehensive Library Management System at MGM Medical College, Jamshedpur.
2. JAPIT, on behalf of Government of Jharkhand invites sealed proposals including Technical & Commercial Bids from competent and eligible bidders. The envelope containing bid should contain all relevant documents, detail as mentioned in Annexure – A.
3. The following table provides a quick overview of the key activities and some important information about this tender.

SN	Particular	Details
1.	EOI Reference No.	JAP-IT/18-19/NIQ-1
2.	Tender issuing Authority	JAP-IT, an Autonomous body under Department of Information Technology & e-Governance, Govt. of Jharkhand
3.	Name of the Project	Supply & Installation of Web Based Comprehensive Library Management System for MGM Medical College, Jamshedpur
4.	Date of commencement of issue of tender document	19/07/2018
5.	Last Date and Time, Submission of tender document	27/07/2018 3:00 PM
6.	Date of opening of Bids	27/07/2018 3:30 PM
7.	Address of Communication/Submission of Proposals	JAP-IT, Engineers Hostel No. – 1, Near Golchakkar, Dhurwa, Ranchi-834004 Tel: 0651 – 2401040, 2401041 Fax: 0651 – 2401040
8.	Contact E-mail Id	osd.japit@jharkhandmail.gov.in and risha.choudhary@gmail.com
9.	Contact Person	OSD JAP-IT, DoIT

4. A detail copy of the tender document (Annexure “A”) should be obtained from JAP-IT notice board/ office or may also be downloaded from www.jharkhand.gov.in.

Sd/-
OSD, JAP-IT



सेवा और सूचना का खजाना,
अपने गांव के प्रज्ञा केन्द्र पर है पाना

Annexure "A"

1. General Information

Purpose of this EoI: To established a comprehensive Library Management System (LMS) to manage overall functioning of a Library of MGM medical college, Jamshedpur

2. Scope of Work :

S. No	Particulars	Specifications
1	Application Software	<ul style="list-style-type: none"> ▪ The LIBRARY SOFTWARE should support all the major library functions listed below <ul style="list-style-type: none"> ➤ Acquisition ➤ Cataloguing ➤ Circulation ➤ Web OPAC ➤ Serials Control ➤ Reporting ➤ Systems management ▪ Browser based Housekeeping Client and Web OPAC (Online Public Access Catalogue) ▪ Multi-user, user friendly and multilingual ▪ ANSI Compliant for library management system ▪ Circulation module with facility to scan member photo on membership card and online ▪ Reservation, with features to check the status and history of each member online. ▪ Multi-tasking with online help facility ▪ Provision for customization of reports. ▪ Security of Access control as per categorization. ▪ Should support image and multimedia files ▪ Duplicate record check ▪ Extended Bibliography – OPAC enrichment services ▪ Hyper linking of books ▪ Status of user's account from OPAC ▪ The backend database must be robust. ▪ Unicode TM standard ▪ Flexibility to move from one language to another in all subsystems. ▪ Multiple search options available in OPAC ▪ Multimedia access ▪ Backup/ Restore/recovery of complete database. ▪ Comprehensive set of parameters to customize the software to meet the library's requirement ▪ Finger print device support ▪ The system must be Web based and support multi-tier architecture ▪ The system must include a utility can be used to print barcode labels for the library items. ▪ The bidder may also proposed COTS / Proprietary Software.

2	Deployment / Hosting	<ul style="list-style-type: none"> Bidders has to deploy the software at Jharkhand State Data Centre in cloud environment Hosting infrastructure will be provided by JAP-IT
3	Implementation	<ul style="list-style-type: none"> At MGM medical college, Jamshedpur
4	Training	<ul style="list-style-type: none"> Onsite (Minimum one week) / Offsite training
5	Digitization /cataloging/ Barcode Printing & Pasting	<ul style="list-style-type: none"> Bidder has to assist JAP-IT in Digitization /cataloging/ Barcode Printing & Pasting
6	Support	<ul style="list-style-type: none"> Onsite / offsite comprehensive support
7	Project Period	<ul style="list-style-type: none"> Implementation & Training : 1 Month AMC : 4 Years

3. Qualification Criteria

- The bidder should be a Business Entity or Consortium shall mean a company registered in India under the Companies Act 1956, or a partnership or proprietor firm registered under the relevant and prevailing law relating to partnership in India, and operating for the last 3 years in Business as of March 31, 2017(**Copy of Proof:** Certificates of incorporation /Company registration Certificates / MOA and AOA or Board Resolution copy)
- The bidder should have an average annual turnover of at least INR 50,000.00/-(Fifty Thousand Only) in IT / ITES sector during last three Financial Years 2014-15, 2015-16 and 2016-17. (**Copy of Proof:** Submit audited balance sheet with duly signed and stamped or Certificate from chartered accountant with duly signed and stamped)
- The bidder should have a valid - ISO 9001:2015 certifications (**Copy of Proof:** Copy of certificate)
- The bidder should have been registered with GST. Firm has also to submit the copy of latest GST Return. (**Copy of Proof:** Copy of GST registration/return / Copy of PAN Card)
- The bidder should Completed at least one similar library management solution in any reputed libraries of Universities affiliated to Central government /Institutes of national importance controlled by central government/research institutes in last there 3 years anywhere in India. (**Copy of Proof:** Proof of relevant work order or Completion certificate from Client)
- Implementation Schedule** – Bidders has to submit the Implementation time plan.

4. General Terms & Condition

- The bidder shall submit all the deliverables on due date as per the delivery schedule.
- Performance Bank Guarantee (PBG)**
The successful bidder shall require to make a Security Deposit towards Performance Guarantee in the form of a Bank Guarantee i.e. 10% of the total work order value. The Performance Bank Guarantee shall be drawn from a national scheduled bank in the favour of CEO, JAPIT payable at Ranchi. The deposit shall be refunded upon successful execution of the work orders to the full satisfaction of MGM MEDICAL COLLEGE. The PBG should be valid for total Contract Period + 180 Days from the date of the contract signed.
- Delay in Implantation**
In case of the delay in implementation of project, which is attributable to bidders, exceeds 10 days beyond the prescribed period for implementation, a penalty of 1% of total project cost @ per week will be imposed.

d. Termination

Under this contract, JAPIT/ MGM Medical College may, by written notice terminate the bidder in the following ways

- Termination for default for failing to perform obligations under the contract or if the quality is not up to the specification or in the event of non adherence to time schedule.
- Termination for Convenience in whole or in part thereof, at any time. JAP-IT/ MGM Medical College reserves the right to elect:
 - To have any portion completed at the work order and /or the Work Order terms and prices; and /or
 - To cancel the remainder and pay to the agency an agreed amount for partially completed Services.
- Termination for Insolvency if the bidder becomes bankrupt or otherwise insolvent.

e. Selection Procedure:

- Contract will be awarded to L1 bidder.

5. Procedure for Submission of NIQ

a. Bidder should submit their proposal at JAP-IT office on and before 27/07/2018 3:00 PM.

b. Proposal shall be valid for 180 Days from the date of submission.

c. EOI is demand in Two Cover System:- (1) Technical (2) Commercial.

1. Technical Cover:-

Point wise Copy of supporting documents as per detail mentioned in Qualification Criteria above.

Note: Bidder should provide valid necessary documentation

2. Commercial Cover:-

Commercial proposal as detail below

SN	Particulars	Cost in INR	Taxes	Total
1	Library Management Software, Implementation & Deployment			
2	Training			
3	AMC for four years			
4	Total			
5	Total in Words			

Note: Cost must be mentioned in Indian rupees only tax means all applicable taxes.

Sd/-
OSD, JAP-IT